AMADOR WATER AGENCY

SPECIAL MEETING
OF THE
BOARD OF DIRECTORS OF THE
AMADOR WATER AGENCY
HAS BEEN CALLED BY THE PRESIDENT FOR
August 11, 2016
1:00 p.m. or as soon thereafter as may be heard
Amador Water Agency
12800 Ridge Rd
Sutter Creek CA 95685

Public Notice: Members of the public will have the opportunity to directly address the Agency Board of Directors concerning any item listed on this Special Meeting Notice before or during consideration of that item.

There is a three-minute time limit per person.

1. CALL TO ORDER

2. AGENCY GENERAL
   A. Water Code Amendments
      1. Discussion and possible action to adopt Resolution No 2016-16 adopting revisions to the Agency's Water Code Sections 2.19 and 2.20 - Water Conservation

   B. Hydrant Use
      1. Discussion and possible action to approve amendments to the Agency's Water Code Section 2.49 (d) – Temporary Service Through Fire Hydrants and 2.49 (e) Spanner Wrench
      2. Discussion and possible direction to staff to implement Water Code Section 2.49 (d) Temporary Service Through Fire Hydrants

   C. Miscellaneous Fees
      1. Discussion and possible action to approve the revised Miscellaneous Fees Schedule and direct staff to schedule the necessary public hearing and provide notification of the revisions to Miscellaneous Fees and Charges (UN-1-5 of the Water Code)

3. ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, then please contact Cris Thompson at (209) 223-3018 or (209) 257-5281 (fax). Requests must be made as early as possible, and at least two-full business days before the start of the meeting.
STAFF REPORT

Water Code Amendments- Hydrant Use & Miscellaneous Fees

Requested Action:

Adoption of Resolution No 2016-16 adopting revisions to the Agency's Water Code Sections 2.19 and 2.20- Water Conservation

Approval of amendments to the Agency's Water Code Section 2.49 (d) – Temporary Service Through Fire Hydrants and 2.49 (e) Spanner Wrench

Direction to staff to implement Water Code Section 2.49 (d) Temporary Service Through Fire Hydrants

Approval of the revised Miscellaneous Fees Schedule and direction to staff to schedule the necessary public hearing and provide notification of the revisions to Miscellaneous Fees and Charges (UN-1-5 of the Water Code)

Background:
The policy committee met July 11, 2016 and reviewed the Water Conservation Policy, the Hydrant Use policy and Miscellaneous Fees and Charges. Staff was directed to revise the conservation policy in alignment with the State Water Resources Control Board emergency regulations. The Water Conservation policy revisions were presented to the Board of Directors on July 28, 2016, however, additional revisions were suggested and the item was sent back to committee to review and complete. The policy committee also directed staff to work on the Hydrant Use Policy, it was determined that the Agency would have two policies for hydrant use, one for normal conditions and one for drought conditions. These required revisions to Water Code Sections 2.20 and 2.49 also attached for your review. The update to the Hydrant Use Policy will allow water haulers to once again "rent" a hydrant meter and draw water from a specified location without Agency personnel being present. Water Haulers will continue to be required to give the Agency 24 hrs notice of the draw as well as complete the Chain of Custody, along with the other requirements set forth in the policy and the Miscellaneous Fee Schedule. The revision of the policies also brought forth
the need to review the Miscellaneous Fee Schedule which dictates the deposit amount required for "rental" of a hydrant meter as well as the fees associated with the purchase of water. Staff has reviewed all miscellaneous fees and updated accordingly. (the last update was January, 2014)
The Policy Committee met on August 9, 2016 to review all items listed above as completed by staff and are providing the following for your review and consideration:
Resolution 2016-16, adopting the revised Water Conservation Policy. The policy includes the suggested revisions from July 28, 2016 and the addition of section 2.20 (e) Hydrant Use During Board Declared Water Conservation. Water Code Section 2.49 (d) and (e) Temporary Service Through Fire Hydrants and Spanner Wrench is provided in track change form. Spanner Wrenches are required for hydrant use and will be available for rent by water haulers. Also attached are the miscellaneous fees and charges in both track change and clean format for ease of reading. Items to note in Section UN-3 (i) is the cleanup of the verbiage in the code with respect to hydrant use, the fee increase to hydrant meter deposits from $900 to $1,530, the addition of Spanner Wrench rentals and the commodity rates being consistent with the rate schedules in place at the time of service. The Agency's cost to replace a hydrant meter is approximately $1,400, and $30 of the deposit is non-refundable.
Once approved by the Board, the Miscellaneous Fees Schedule will need to be noticed in the paper for two consecutive weeks followed by a public hearing which we anticipate could occur on September 8, 2016. Staff is in the process of reviewing the entire water code for updating and will be bringing back revisions accordingly. Once all revisions have been made and the Board approves, the process will be to adopt an Ordinance that incorporates all of those updates. Staff would also like direction as to moving forward with implementation of Water Code Section 2.49 (d) and (e) prior to the miscellaneous fees revisions being approved.

Alternatives: Send back to committee for further review and revisions

Fiscal Impact: None

Reviewed by Committee: Yes, reviewed and recommended by the Policy Committee. Policy committee also concurred with bringing this to the Board August 11 instead of waiting until August 25, 2016 or later.

Recommendation:

Adoption of Resolution No 2016-16 adopting revisions to the Agency's Water Code Sections 2.19 and 2.20- Water Conservation

Approval of amendments to the Agency's Water Code Section 2.49 (d) – Temporary Service Through Fire Hydrants and 2.49 (e) Spanner Wrench

Direction to staff to implement Water Code Section 2.49 (d) Temporary Service
Through Fire Hydrants

Approval of the revised Miscellaneous Fees Schedule and direction to staff to schedule the necessary public hearing and provide notification of the revisions to Miscellaneous Fees and Charges

Prepared by: Cris L. Thompson, Assistant General Manager
RESOLUTION NO. 2016-16
OF THE BOARD OF DIRECTORS OF THE
AMADOR WATER AGENCY
ADOPTING REVISIONS TO WATER CODE SECTION 2.19 and 2.20
WATER CONSERVATION

WHEREAS, the State of California is experiencing another critically dry year and has been immediately preceded by two or more consecutive below normal, dry or critically dry years; and

WHEREAS, on January 17, 2014, Governor Brown declared a state of Emergency to exist in California due to prolonged drought conditions; and

WHEREAS, on January 23, 2014, the Board of Directors of the Amador Water Agency took action to encourage its customers to voluntarily conserve to a 20% level consistent with the Governor’s request in his Emergency Drought Proclamation; and

WHEREAS, on April 25, 2014, Governor Brown issued an executive order to redouble state drought actions; and

WHEREAS, on May 27, 2014, the State Water Resources Control Board issued a Notice of Unavailability of water and immediate curtailment for those diverting water in the Sacramento and San Joaquin River Watersheds with a Post-1914 Appropriate Right; and

WHEREAS, on July 15, 2014, the State Water Resources Control Board issued Emergency Regulations prohibiting certain activities and mandatory actions during this drought emergency; and

WHEREAS, on August 28, 2014, the Agency Board of Directors declared a Stage 2 Water Shortage Emergency and enacted appropriate conservation measures; which remains in effect; and

WHEREAS, on April 1, 2015, the Governor declared by Executive Order B-29-15, a State of Emergency to exist throughout the State of California due to severe drought conditions; and

WHEREAS, per Executive Order B-29-15, the State Water Resources Control Board shall impose restrictions to achieve a statewide 25% reduction in potable urban water usage through February 28, 2016; and
WHEREAS, On November 13, 2015 the Governor issued an executive order that directs the State Board to, if drought conditions persist through January 2016, extend until October 31, 2016 restrictions to achieve a statewide reduction in potable usage; and

WHEREAS, On May 9, 2016, the Governor issued an Executive Order that directs the State Board to adjust and extend its emergency water conservation regulations through the end of January 2017 in recognition of the differing water supply conditions for many communities; the drought conditions that formed the basis of the Governor’s emergency proclamations continue to exist; and the drought conditions will likely continue for the foreseeable future and additional action by both the State Water Resources Control Board and local water suppliers will likely be necessary to prevent waste and unreasonable use of water and to further promote conservation; and

WHEREAS, the Board of Directors of the Amador Water Agency desires to revise the Water Conservation Code Section 2.19 and 2.20 to align with the current End-User Requirements in Promotion of Water Conservation as issued by the Governor’s Executive Order of May 9, 2016.

WHEREAS, the California Office of Administrative Law adopted an emergency regulation for the State Water Resources Control Board on May 31, 2016, to renew continued statewide drought emergency water conservation measures.

NOW, THEREFORE BE IT RESOLVED the Board of Directors of the Amador Water Agency hereby adopts Resolution No. 2016-16, revisions to Water Code Section 2.19- and 2.20 Water Conservation as amended in Exhibit 1 attached.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Amador Water Agency at special Board meeting held on this 25th day of August, 2016.

AYES:
NOES:
ABSENT:
ABSTAIN:

Signed and approved by me after its passage this 25th day of August, 2016.

Robert Manassero
President Board of Directors

ATTEST:
Cris L. Thompson
Clerk of the Board of Directors
Water Code Section 2.19 Water Conservation

The Amador Water Agency promotes an ongoing voluntary water conservation program to ensure that water supplies available to the Agency are put to their maximum reasonable and beneficial use. Water Conservation measures are put in place to help prevent the waste of water, and serve as a guide for the Agency in response to water supply shortages and regional and state-wide impacts from drought and other emergency conditions.

The Agency recognizes that water is a scarce, natural resource that requires careful management not only in times of drought, but at all times. The Agency is hereby establishing permanent water conservation measures that will be in effect at all times, regardless of whether a declared water shortage is in effect. They are necessary to conserve water, enable effective water supply planning, assure reasonable and beneficial use of water, and to prevent waste and unreasonable use of water. Should customer actions warrant, the Agency will issue violations and levy fees as appropriate per the Amador Water Agency Water Code.

In addition, the Agency has established four water shortage stages and required conservation measures for each. Each water shortage stage presents a goal for increased demand reductions to meet the projected decrease in water supplies. Demand reductions are designed to minimize impacts to the Agency’s customers and community. The Agency’s permanent water conservation measures and four water shortage stages and required conservation measures are listed below.
Conservation under each stage applies to all customer classifications, including Residential, Commercial, Industrial, Canal and Ditch Water Customers.

Permanent –Conservation Measures

Normal Conditions

End User Requirements in Promotion of Water Conservation

A. To prevent the water and unreasonable use of water and to promote water conservation, each of the following actions is prohibited except where necessary to address an immediate health and safety need or to comply with a term or condition in a permit issued by a state or federal agency:

- The application of potable water to outdoor landscapes in a manner that causes runoff such that water flows onto adjacent property, non-irrigated areas, private and public walkways, roadways, parking lots, or structures;
- The use of a hose that dispenses potable water to wash a motor vehicle, except where the hose is fitted with a shut-off nozzle or device attached to it that causes it to cease dispensing water immediately when not in use;
- The application of potable water to driveways and sidewalks;
- The use of potable water in a fountain or other decorative water feature, except where the water is part of a recirculating system;
- The application of potable water to outdoor landscapes during and within 48 hours after measurable rainfall;
- The serving of drinking water other than upon request in eating and drinking establishments, including but not limited to restaurants, hotels, cafes, cafeterias, bars or other public places where food or drink are served and/or purchased;
- The irrigation with potable water outside of newly constructed homes and buildings that is not delivered by drip or microspray systems;
- Irrigation with potable water of grass/lawn in public street medians
- Unauthorized use of hydrants. Authorization for use must be given by the Agency per Water Code Section 2.49(d);

B. To promote water conservation, operators of hotels and motels shall provide guests with the option of choosing not to have towels and linens
laundered daily. The hotel or motel shall prominently display notice of this option in each guestroom using clear and easily understood language.

Best Practices for Wise Water Use

- Fix leaks or faulty sprinklers promptly
- Wash only full loads when machine washing dishes or clothes when possible
- Use pool covers to minimize evaporation.
- Use of water conservation kits supplied by AWA or other water utilities.
- Commercial, Industrial, and Institutional equipment must be properly maintained and in full working order.
Water Code Section 2.20- Mandatory Conservation

In order to conserve the Agency’s Water supply during a drought or other emergency for the greatest public benefit with particular regard to domestic use, sanitation, and fire protection, the following regulations and restrictions on the delivery and use of water from the Agency shall take effect upon a declaration of a drought or other emergency by the Board or its designee:

Stage 1 – Water Alert (Up to 20% Reduction)

- All customers will observe practices to achieve up to a 20% reduction in their monthly water use over 2019 usage.
- Discontinue watering lawns and gardens or any other irrigation between the hours of 9:00 a.m. and 7:00 p.m.
- Require restaurants to only serve water to customers upon request.
- All run-off and street flooding from outdoor irrigation is prohibited.
- No unattended watering except where automatic shut-off equipment is used.
- Automatic shut-off nozzles or valves are required when washing cars and other vehicles.
- Washing sidewalks, driveways, patios, parking lots, and tennis courts with water is prohibited.
- Emptying and refilling of swimming pools and hot tubs is prohibited.
- Maintaining pools, hot tubs and fire protection storage facilities at normal operating levels is permitted.
- Drinking water used in decorative fountains must be recirculated.
- Drinking water may not be used in scenic ponds and lakes except for the minimum amount needed to support existing aquatic life.
- Use of Conservation kits supplied by AWA or other water utilities
- No irrigation of new landscaping will be permitted during a drought emergency for new construction.
- No irrigation during and up to 48 hours after measurable rainfall
- Fix leaks or faulty sprinklers within 7 day(s).
- Water only three days per week for grass/lawn watering when using potable water.
- Plant containers, trees, shrubs, and vegetable gardens may be watered additional days using only drip irrigation or hand watering, provided that any such drip irrigation system or hose is equipped with a working and activated automatic shut-off device.
Stage 2 – Water Warning (21- 30% Reduction)

- All customers will observe practices to achieve up to a 30% reduction in their monthly water use over 2013 usage.
- Discontinue watering lawns and gardens or any other irrigation between the hours of 9:00 a.m. and 7:00 p.m.
- Require restaurants to only serve water to customers upon request.
- All run-off and street flooding from outdoor irrigation is prohibited.
- No unattended watering except where automatic shut-off equipment is used.
- Automatic shut-off nozzles or valves are required when washing cars and other vehicles.
- Washing sidewalks, driveways, patios, parking lots, and tennis courts with water is prohibited.
- Use of water conservation kits supplied by AWA or other water utilities.
- Emptying and refilling of swimming pools and hot tubs is prohibited.
- Maintaining pools, hot tubs and fire protection storage facilities at normal operating levels is permitted.
- Drinking water may be used in decorative fountains, if equipped with a recirculation system.
- Drinking water may not be used in scenic ponds and lakes except for the minimum amount needed to support existing aquatic life.
- Applications for new service connections shall be granted only on the condition that the water shall be used for interior purposes and not for lawn or gardening watering or any other irrigation use for the duration of the drought emergency.
- No irrigation of new landscaping will be permitted during a drought emergency for new construction.
- No irrigation during and up to 48 hours after measurable rainfall
- Fix leaks or faulty sprinklers within 5 day(s).

Warm/Dry Season
Up to two days per week grass/lawn watering when using potable water.

Plant containers, trees, shrubs and vegetable gardens may be watered additional days using only drip irrigation or hand watering, provided that any such drip irrigation system or hose is equipped with a working and activated automatic shut-off device.

Cool/Wet Season
Grass/ lawn shall not be watered unless utilizing non-potable water during extended dry spells.

Plant containers, trees, shrubs, and vegetable gardens may be watered additional days using only drip irrigation or hand watering, provided that any such drip irrigation system or hose is equipped with a working and activated automatic shut-off device.
Stage 3 – Water Crisis (31-40% Reduction)

- All customers will observe practices to achieve at least a 40% reduction in their monthly water use over 2013 usage.
- Discontinue watering lawns and gardens or any other irrigation between the hours of 9:00 a.m. and 7:00 p.m.
- Require restaurants to only serve water to customers upon request.
- All run-off and street flooding from outdoor irrigation is prohibited.
- No unattended watering except where automatic shut-off equipment is used.
- Automatic shut-off nozzles or valves are required when washing cars and other vehicles.
- Washing sidewalks, driveways, patios, parking lots, and tennis courts with water is prohibited.
- Use water conservation kits supplied by AWA or other water utilities.
- Emptying and refilling of swimming pools and hot tubs is prohibited.
- Maintaining pools, hot tubs and fire protection storage facilities at normal operating levels is permitted.
- Drinking water may be used in decorative fountains, if equipped with a recirculation system.
- Drinking water may not be used in scenic ponds and lakes except for the minimum amount needed to support existing aquatic life.
- Applications for new service connections shall be granted only on the condition that the water shall be used for interior purposes and not for lawn or gardening watering or any other irrigation use for the duration of the drought emergency.
- No irrigation of new landscaping will be permitted during a drought emergency for new construction.
- No irrigation during and up to 48 hours after measurable rainfall
- Fix leaks or faulty sprinklers within 3 day(s).

Warm/Dry Season
Up to one day per week grass/ lawn watering when using potable water.

Plant containers, trees, shrubs and vegetable gardens may be watered additional days using only drip irrigation or hand watering, provided that any such drip irrigation system or hose is equipped with a working and activated automatic shut-off device.

Cool/Wet Season
Grass/ lawn shall not be watered unless utilizing non-potable water during extended dry spells.

Plant containers, trees, shrubs, and vegetable gardens may be watered additional days using only drip irrigation or hand watering, provided that any such drip irrigation system or hose is equipped with a working and activated automatic shut-off device.
Stage 4 – Water Emergency (41-50% Reduction)

Water use for public health and safety purposes only

Special provisions for recycled water will be handled on a case by case basis.

Enforcement

AWA’s primary focus is customer education on the critical need to conserve our precious water resources, however, failure to observe these mandatory water conservation measures is a violation of the law and therefore may be subject to fines per the Agency Administrative Citations Policy Section 5.05.

The following lists the violation procedures of the Conservation Plan requirements. Violations and penalty assignments as

- **First violation**: A written warning that further violation will result in possible water restrictions.

- **Second violation**: A water restriction device will be placed on the customer’s meter for one-week and associated call fees will be charged to the customer.

- **Third Violation**: A water restriction device will be placed on the customer’s meter for the duration of the water drought or water emergency, and associated service call fees will be charged to the customer.

- **Further violations**: May trigger fines per Administrative Citations Policy Section 5.05.

- **Variances**: May be granted from any of the above regulations and restrictions upon application in writing stating in detail the reason therefor.

2.20 (e)

**Hydrant Water Use During Board Declared Water Conservation**

No hydrant meters will be issued to customers during a declared conservation emergency. Hydrant meters will be at the plant locations and on distribution vehicles. If service from a hydrant is approved, all hydrant water will be provided with a distribution operator present to record the meter readings for billing purposes. The Hydrant location for water service will be determined by the distribution Supervisor or his/her designee.

Requirements to obtain water through a fire hydrant are as follows:

Request for water must be made at least 24 hours in advance with the following information collected:
What is the water for?
Who is the recipient of the water?
Name and Service Address
Is the delivery within Amador County?

If the water is not for a recipient within Amador County, the Agency cannot provide the water. Our sphere of influence is for Amador County only.

When possible, raw water shall be used. Raw water can be pulled from the raw water hydrant at Tanner Shop (by the gas pump) or at the GSL hydrant on Meadow Vista Lane by the Buckhorn Plant. Treated water pulled from the treatment plants is the second desired pull location

If possible, Distribution Operators need to coordinate requests for hydrant water with the flushing needs of the system
Water Code Section 2.49 (d)
Temporary Service Through Fire Hydrants.
The Agency may grant permission for an applicant to use water through specified fire hydrants by issuing a written permit to responsible organizations or persons. The permit shall not extend for more than thirty (30) days, unless otherwise approved by the Agency. Temporary water service through fire hydrants is interruptible and may be discontinued during peak day demands, as determined by the Agency, upon 24 hours notice. Application for a permit shall be made at least 24 hours before service is required. No person or persons shall operate or draw water from a fire hydrant for water service use without a permit. Penalties may be assessed per Administrative Citations Policy Section 5.06 to anyone drawing from a fire hydrant without a permit.

No water shall be drawn from any fire hydrant until a deposit has been made for the installation of a hydrant meter as set forth in Rate Schedule UN-3(1). Upon completion of the use of the service, any Agency administrative costs to process the temporary water service request, in addition to any amount to cover damages to, or loss of, the hydrant meter and any other Agency facility or property, and any actual costs of Agency personnel to install and remove the meter shall be deducted from the deposit. The amount of the deposit then remaining shall be applied to the applicant’s usage bill. Any deposit amount thereafter remaining shall be refunded, without interest, to applicant. Conversely, any amounts owing over and above the amount of the deposit shall be paid upon demand to the Agency. Interest shall accrue on any delinquent amount at the legal rate. The applicant shall be responsible for the meter between the time it is installed and the time it is removed by the Agency. (Revised May 17, 2006 -- Resolution No. 2006-35)

Water Haulers must notify the Agency twenty-four (24) hours prior to pulling water from a fire hydrant. Water Haulers can only provide water to residents within Amador County. The Agency shall determine whether a location within the distribution system water haulers and water used for construction purposes may be pulled, and from which hydrants. Water Haulers must acknowledge receipt of instructions for proper operation of hydrants and adherence to all policies and procedures set forth by the Agency. Permittee must complete an Agency Chain of Custody with each hydrant pulled. This Chain of Custody also acts as a permit for temporary water service. If at any time the Agency declares mandatory conservation measures are in effect, please refer to section 2.20 for hydrant use procedures. Section 2.20 hydrant use procedures supersede normal hydrant use procedures when conservation measures are in effect.

(e) Spanner Wrench.
No hydrant shall be operated except by the use of a spanner wrench.

A spanner wrench is available for temporary use as set forth in Rate Schedule UN-3(i).
AMADOR WATER AGENCY
SCHEDULE OF
MISCELLANEOUS FEES AND CHARGES

The following fee schedules shall be applicable to all Amador Water Agency Water and
Wastewater Districts.

UN-1 WATER CONNECTION FEE

The following fees shall be applicable to all applicants requesting a new water service
connection and must be paid prior to any work being done by the Agency:

(a) Install Meter on Existing Service Connection

<table>
<thead>
<tr>
<th>Meter Size</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>5/8 inch</td>
<td>$375.00</td>
</tr>
<tr>
<td>3/4 inch</td>
<td>$550.00</td>
</tr>
<tr>
<td>1 inch</td>
<td>$650.00</td>
</tr>
<tr>
<td>1-1/2 inch</td>
<td>$1,200.00</td>
</tr>
<tr>
<td>2 inch</td>
<td>$1,550.00</td>
</tr>
</tbody>
</table>

Larger meters or non-standard installations will be the actual cost of installation as determined by the Agency.

(b) Install Meter and Service Connection

Applicants whose request a water service connection that requires a mainline tap, installation of a meter box, meter and related appurtenances as determined by the Agency, will pay the actual costs of such installation based on an actual time and materials basis. The Applicant shall pay prior to any work being done by the Agency, an encroachment permit fee and deposit equal to the estimated amount. Any amounts remaining after the work has been completed will be refunded to the Applicant. Any amount exceeding the amount of the deposit shall be paid by Applicant prior to water service being initiated.

(c) Special Conditions

1. The service connection, meter boxes and meters shall remain the property of the Agency.
2. A meter must be installed at the same time the service connection is installed except in the case of accepted subdivisions.
3. In the event that the Applicant does not request the service connection and meter to be installed within two years after applying for and paying the appropriate charges, then the connection fee, less 10% for administrative costs, will be returned without interest and the application canceled.
UN-2 CREDIT DEPOSITS - Amount to Establish or Reestablish Credit

For all residential and commercial service .......... $100.00

For all industrial service - an amount equal to twice the estimated monthly bill but not less than ........................................ $100.00

UN-3 CHARGES FOR OTHER SERVICES:

(a) Late Payment Penalties and Interest

Payments are due and payable upon presentation and become delinquent if not paid within 30 days after the due date. Any charges remaining unpaid shall accrue late payment penalties and interest as follows:

Late Payment Penalty ................................ 10% of the unpaid amount
Interest ................................................. 0.5% per month thereafter

(b) Fire Flow Testing - Requests for fire flow testing will be based on actual time and material basis required to perform such testing. Requester will be required to pay a $540.00 deposit prior to any work being done by the Agency. Any amounts remaining after the work has been completed will be refunded to the requester. Any amount exceeding the amount of the deposit shall be paid to the Agency by the requester.

(c) Meter Testing - the following fee will be added to the customer's account should the customer request their meter be tested for accuracy. Should the meter be found, upon test, to register more than 5% fast under conditions of normal operation, the fee will be returned to the customer.

<table>
<thead>
<tr>
<th>Meter Size</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>5/8&quot;, 3/4&quot;, or 1&quot;</td>
<td>$40.00</td>
</tr>
<tr>
<td>Larger than 1&quot;</td>
<td>Time and Materials</td>
</tr>
</tbody>
</table>

(d) Service Call - The following fees are applicable to re-inspect and/or verify to determine compliance with Agency rules and regulations for special inspections such as grease traps, septic tanks, and/or other miscellaneous customer inquiries:
Between 8:00 am and 4:30 pm
Monday through Friday .................. $75.00

On-Call hours Monday–Friday after 4:30 pm
and/or Saturday, Sunday or Holiday ........ $140.00

Service Reconnection Fee – The following fees are applicable if Agency personnel turn service off or on at the customer’s request, restore service discontinued for cause:

Monday–Friday 8:00 a.m. – 4:30 p.m. ...... $ 40.00

On-Call hours Monday–Friday after 4:30 p.m.
and/or Saturday, Sunday or Holiday ........ $140.00

Special Conditions

1. The Agency reserves the right to refuse to turn water service off/on between 10:00 pm and 8:00 am unless a bonafide emergency can be established.

2. No water service will be turned off/on at the meter by anyone other than Agency Personnel.

3. The service call fee shall be charged to the customer’s account, or, at the discretion of the Agency, be required to be paid by the customer prior to service being rendered.

(e) Notification of Intent to Disconnect Service - The following charge shall be added to the customer’s account each time the Agency is required to place a door hanger at the customer’s service location or notifies by telephone such customer of the Agency’s intent to turn off water service for nonpayment of charges:

Notification Fee ....................... $10.00

(f) Returned Check Fee - The following charge shall be added to the customer’s account for each check tendered as payment that is returned unpaid to the Agency by its financial institution:

Returned Check Fee ...................... $25.00

Special Conditions
The Agency reserves the right to report any person whose check is returned unpaid to the Amador County District Attorney for disposition. In the event of reoccurrence of returned checks, the Agency reserves the right to refuse checks as the form of payment from said customer.

(g) **Obstructed Meter** - Subsequent to the Agency's initial notification to a customer to remove any object(s) obstructing the Agency's water meter, the following charge shall be added to the customer's account each time Agency personnel thereafter are dispatched to verify such removal:

Obstructed Meter Fee ............... $25.00

(h) **Meter Resetting** - When service is disconnected for any reason, the following charge shall be added to the customer's account for resetting a meter that was removed after discontinuance of service for cause:

Meter Resetting Fee ............... $1050.00

(i) **Temporary Service through a Fire Hydrant** - Temporary/construction water service may be available at a time and location selected, determined by the Agency. In addition to paying for water used and billed under the appropriate rate schedule in place at the time of service, below, a hydrant meter deposit is required in advance to cover the cost of any damage or replacement of the meter. Meters are inspected by Agency staff upon checkout and return for proper working order. $30.00 of the deposit is not refundable. Spanner Wrenches are also available and require a $30.00 deposit (Please refer to Water Code Section 2.49(e) for use of Spanner Wrench. Meter Reads are to be reported to the Agency by the 25th of each month. If the meter reads are not provided within the specified time frame, a penalty will be assessed to the construction water account.

Hydrant Meter
- Temporary Hydrant Service Deposit $ 9001530.00
  ($30 non-refundable)
- **Spanner Wrench Deposit** $30.00
- Daily Meter Use Fee +Monthly Service Fee $30.00 (per-day)
- Commodity Charge Treated Water—See current water rate schedule $2.50 (per treated-unit)
- Commodity Charge Untreated Water—See current water rate schedule untreated-unit $ 0.75

Load Count
- Load Counting Fee + $ 15.00 (30 day limit)
- Commodity Charge $ 2.50 (per treated-unit)
- Commodity Charge Untreated Water—(See current water rate schedule untreated-unit)

Revised 07/01/2014 DRAFT 08/09/14
- Late Fee for Non-Reporting $100.00

*Please note that the $45.00/monthly fee will continue to be charged until such time as the Agency hydrant meter and spanner wrench is returned, is notifed by the customer that load counting has concluded. Monthly fees will be prorated if discontinuance occurs during a monthly billing cycle.

(j) Annexation/Detachment Requests - Property owners wishing to annex or detach from a Water Agency Improvement District shall be financially responsible for costs incurred in processing such a request. The following fee is not refundable:

Annexation/Detachment Fee . . . . . . . . $450.00

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- Backflow Prevention Assembly Test
  - $75.00 up to 2"
  - $135.00 greater than 2"

Effective Date: 12/8/2005
Amended: 10/13/2011
Resolution No. 2005-73
Resolution No. 2011-18

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- Black and White 8 1/2 x 11: $0.10/page
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- Color 11 x 14: 0.70/page
- Color 11 x 17: 0.99/page
- Digital copy of documents to CD: 2.50/each
- Digital copy of documents to DVD: 5.00/each
- Digital copy of documents to USB flash/thumb drive 8.00/each 
  retail cost

Engineering Maps
- 24 x 36 (D size) $2.60/page
- 18 x 26 (C size) 2.60/page
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Any map larger than the above or printed in color will be charged at $11.00/sq. ft.
Agendas:
Regular Board Meeting and Special Agendas on Annual Basis:
  Mailed: $12.00/year
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  E-mailed: no charge

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Unapproved Regular and Special Meeting Minutes (if mailed, will include regular meeting agendas)
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  Annual Basis – Packet available at the Office $100.00/year
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  E-mailed: no charge

UN-4 PARTICIPATION FEE EQUIVALENTS

(a) Meters Larger than the basic 5/8 Inch (20-400 gpm-gpd) = 1.0:
The following ratios will apply:

<table>
<thead>
<tr>
<th>Meter Size</th>
<th>Ratio to Basic Charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>3/4 Inch</td>
<td>30-600 gpm-gpd = 1.5</td>
</tr>
<tr>
<td>1 Inch</td>
<td>1000 gpm-gpd = 2.5</td>
</tr>
<tr>
<td>1-1/2 Inch</td>
<td>400-2000 gpm-gpd = 5.0</td>
</tr>
<tr>
<td>2 Inch</td>
<td>1460-3200 gpm-gpd = 8.0</td>
</tr>
<tr>
<td>3 Inch</td>
<td>340-6000 gpm-gpd = 15.0</td>
</tr>
<tr>
<td>4 Inch</td>
<td>500-100000 gpm-gpd = 25.0</td>
</tr>
<tr>
<td>6 Inch</td>
<td>1,00020000 gpm-gpd = 50.0</td>
</tr>
<tr>
<td>8 Inch</td>
<td>1,899 360000 gpm-gpd = 90.0</td>
</tr>
<tr>
<td>10 Inch</td>
<td>2,909580000 gpm-gpd = 145.0</td>
</tr>
<tr>
<td>12 Inch</td>
<td>4,308860000 gpm-gpd = 215.0</td>
</tr>
</tbody>
</table>

(b) Multiple Dwelling Units:
The Participation Fee for a condominium, townhouse, apartment or similar type multiple dwelling unit shall be a percentage of the appropriate district’s participation fee applicable to a customer using a 5/8 inch meter, depending on the number of bedrooms per unit. The percentages are:

<table>
<thead>
<tr>
<th>Bedrooms Per Unit</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revised 07/31/2014</td>
<td>DRAFT 8039.4</td>
</tr>
</tbody>
</table>
3 or More  100%
2        90%
1        80%

The Participation Fee for manufactured homes in a manufactured home park shall be a percentage of the appropriate district’s participation fee applicable to a customer using a 5/8 inch meter, depending on the number of manufactured homes per acre. The percentages are:

<table>
<thead>
<tr>
<th>Dwelling Units per Acre</th>
<th>Percentage</th>
</tr>
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<tbody>
<tr>
<td>1 - 4</td>
<td>100%</td>
</tr>
<tr>
<td>5 - 6</td>
<td>90%</td>
</tr>
<tr>
<td>7 - 8</td>
<td>80%</td>
</tr>
<tr>
<td>9 or more</td>
<td>70%</td>
</tr>
</tbody>
</table>

Effective Date: April 8, 1999
Resolution No. 99-11

UN-5 SEWER INSPECTION FEE

The following fee shall be applicable when a person applies for wastewater service or a construction permit. The applicant shall pay to the Agency an application/inspection fee per application for wastewater/sewer systems. The Agency shall not accept an application until it receives the application/inspection fee. The fee is intended to cover the cost of field and structure inspections of the proposed construction and all administrative costs incurred in processing the application. This fee does not include any applicable annexation, supplemental connection, or participation fees.

Sewer Inspection Fee: $350.00

Effective Date: 8/10/2006
Resolution No. 2006-42
AMADOR WATER AGENCY
SCHEDULE OF
MISCELLANEOUS FEES AND CHARGES

The following fee schedules shall be applicable to all Amador Water Agency Water and Wastewater Districts.

UN-1 WATER CONNECTION FEE

The following fees shall be applicable to all applicants requesting a new water service connection and must be paid prior to any work being done by the Agency:

(a) Install Meter on Existing Service Connection

<table>
<thead>
<tr>
<th>Meter Size</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>5/8 inch</td>
<td>$375.00</td>
</tr>
<tr>
<td>3/4 Inch</td>
<td>$550.00</td>
</tr>
<tr>
<td>1 Inch</td>
<td>$650.00</td>
</tr>
<tr>
<td>1-1/2 Inch</td>
<td>$1,200.00</td>
</tr>
<tr>
<td>2 Inch</td>
<td>$1,550.00</td>
</tr>
</tbody>
</table>

Larger meters or non-standard installations will be the actual cost of installation as determined by the Agency.

(b) Install Meter and Service Connection

Applicants whose request a water service connection that requires a mainline tap, installation of a meter box, meter and related appurtenances as determined by the Agency, will pay the actual costs of such installation based on an actual time and materials basis. The Applicant shall pay prior to any work being done by the Agency, an encroachment permit fee and deposit equal to the estimated amount. Any amounts remaining after the work has been completed will be refunded to the Applicant. Any amount exceeding the amount of the deposit shall be paid by Applicant prior to water service being initiated.

(c) Special Conditions

1. The service connection, meter boxes and meters shall remain the property of the Agency.
2. A meter must be installed at the same time the service connection is installed except in the case of accepted subdivisions.
3. In the event that the Applicant does not request the service connection and meter to be installed within two years after applying for and paying the appropriate charges, then the connection fee, less 10% for administrative costs, will be returned without interest and the application canceled.
UN-2  CREDIT DEPOSITS - Amount to Establish or Reestablish Credit

For all residential and commercial service ........ $ 100.00

For all industrial service - an amount equal to twice the estimated monthly bill but not less than ...................................................... $ 100.00

UN-3  CHARGES FOR OTHER SERVICES

(a)  Late Payment Penalties and Interest

Payments are due and payable upon presentation and become delinquent if not paid within 30 days after the due date. Any charges remaining unpaid shall accrue late payment penalties and interest as follows:

Late Payment Penalty ................... 10% of the unpaid amount
Interest ........................................ 0.5 % per month thereafter

(b)  Fire Flow Testing - Requests for fire flow testing will be based on actual time and material basis required to perform such testing. Requester will be required to pay a $500.00 deposit prior to any work being done by the Agency. Any amounts remaining after the work has been completed will be refunded to the requester. Any amount exceeding the amount of the deposit shall be paid to the Agency by the requester.

(c)  Meter Testing - the following fee will be added to the customer’s account should the customer request their meter be tested for accuracy. Should the meter be found, upon test, to register more than 5% fast under conditions of normal operation, the fee will be returned to the customer.

<table>
<thead>
<tr>
<th>Meter Size</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>5/8&quot;, 3/4&quot;, or 1&quot;</td>
<td>$ 40.00</td>
</tr>
<tr>
<td>Larger than 1&quot;</td>
<td>Time and Materials</td>
</tr>
</tbody>
</table>

(d)  Service Call - The following fees are applicable to re-inspect and/or verify to determine compliance with Agency rules and regulations for special inspections such as grease traps, septic tanks, and/or other miscellaneous customer inquiries:
Between 8:00 am and 4:30 pm
Monday through Friday .................. $75.00

On-Call hours Monday-Friday after 4:30 pm
and/or Saturday, Sunday or Holiday ...... $140.00

Service Reconnection Fee – The following fees are applicable if Agency personnel turn service off or on at the customer’s request, restore service discontinued for cause:

Monday-Friday 8:00 a.m. – 4:30 p.m. ....... $ 40.00

On-Call hours Monday-Friday after 4:30 p.m.
and/or Saturday, Sunday or Holiday ...... $140.00

Special Conditions

1. The Agency reserves the right to refuse to turn water service off/on between 10:00 pm and 8:00 am unless a bonafide emergency can be established.

2. No water service will be turned off/on at the meter by anyone other than Agency Personnel.

3. The service call fee shall be charged to the customer's account, or, at the discretion of the Agency, be required to be paid by the customer prior to service being rendered.

(e) Notification of Intent to Disconnect Service - The following charge shall be added to the customer's account each time the Agency is required to place a door hanger at the customer's service location or notifies by telephone such customer of the Agency's intent to turn off water service for nonpayment of charges:

Notification Fee ....................... $10.00

(f) Returned Check Fee - The following charge shall be added to the customer's account for each check tendered as payment that is returned unpaid to the Agency by its financial institution:

Returned Check Fee ..................... $25.00

Special Conditions
The Agency reserves the right to report any person whose check is returned unpaid to the Amador County District Attorney for disposition. In the event of reoccurrence of returned checks, the Agency reserves the right to refuse checks as the form of payment from said customer.

(g) **Obstructed Meter** - Subsequent to the Agency's initial notification to a customer to remove any object(s) obstructing the Agency's water meter, the following charge shall be added to the customer's account each time Agency personnel thereafter are dispatched to verify such removal:

Obstructed Meter Fee .................. $25.00

(h) **Meter Resetting** - When service is disconnected for any reason, the following charge shall be added to the customer’s account for resetting a meter that was removed after discontinuance of service for cause:

Meter Resetting Fee .................. $100.00

(i) **Temporary Service through a Fire Hydrant** - Temporary/construction water service may be available at a time and location determined by the Agency. In addition to paying for water used and billed under the rate schedule in place at the time of service, a hydrant meter deposit is required in advance to cover the cost of any damage or replacement of the meter. Meters are inspected by Agency staff upon checkout and return for proper working order. $30.00 of the deposit is not refundable. Spanner Wrenches are also available and require a $30.00 deposit (Please refer to Water Code Section 2.49(e) for use of Spanner Wrench. Meter Reads are to be reported to the Agency by the 25th of each month. If the meter reads are not provided within the specified time frame, a penalty will be assessed to the construction water account.

Hydrant Meter
- Temporary Hydrant Service Deposit  $1,530.00
  ($30 non-refundable)
- Spanner Wrench Deposit  $30.00
- Monthly Service Fee  $30.00
- Commodity Charge Treated Water - See current water rate schedule
- Commodity Charge Untreated Water - See current water rate schedule
- Late Fee for Non-Reporting  $100.00

*Please note that the $30.00 monthly fee will continue to be charged until such time as the hydrant meter and spanner wrench is returned. Monthly fees will be prorated if discontinuance occurs during a monthly billing cycle.

DRAFT 081016
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Resolution No. 2006-42