

**AMADOR WATER AGENCY
Board of Directors
Regular Meeting**

February 25, 2016

MINUTES

Directors Present: Robert Manassero, President
Gary Thomas, Vice President
Richard Farrington
Paul Molinelli
Art Toy

Staff Present: Gene Mancebo, General Manager
Damon Wyckoff, Operations Manager
Connie Gagnebin, Acting Clerk of the Board

CALL TO ORDER- President Manassero called the meeting to order at 9:00 a.m.

ADDITIONS TO THE AGENDA – None

PUBLIC COMMENT: None

CONSENT AGENDA ITEMS

MOTION: It was moved by Director Thomas, seconded by Director Farrington, and unanimously carried to approve the consent agenda with minor revisions to both the Regular Board Meeting Minutes of February 11, 2016, and the Special Board Meeting Minutes of February 16, 2016

Ayes: Directors Manassero, Farrington, Thomas, and Toy

Noes: None

Absent: Molinelli

Abstain: None

AGENCY GENERAL

Administration Policy Manual (1:53-16:03)

Discussion and possible action to adopt Resolution No. 2016-02, Adopting section 3050.2 – Financial Disclosure Policies and Procedures

MOTION: It was moved by Director Toy, seconded by Director Thomas, and unanimously carried to adopt Resolution No. 2016-02 adopting section 3050.2 – Financial Disclosure Policies and Procedures with a minor revision at the recommendation of Gene Mancebo, General Manager

Ayes: Directors Manassero, Farrington, Thomas, and Toy

Noes: None

Absent: Molinelli

Abstain: None

Supervisory Control and Data Acquisition (SCADA) (16:09-1:20:05)

Presentation by Damon Wyckoff, Operations Manager – Informational Only

Director Molinelli arrived at 9:25 a.m.

WATER SYSTEMS

Water Conservation Monitoring Status Report (1:20:07-1:29:34)

Update regarding Water Conservation Efforts

Director Farrington recommended adding the 2013 (base year) water production data to the Total Treated Water Production All Systems Graph

Real Property Acquisition (1:29:37-1:33:25)

Adoption of Resolution No. 2016-03 authorizing the General Manager to execute a certificate of acceptance concerning the conveyance of property 011-250-002, from Douglas Kirk, Successor Trustee, and Christopher, Timothy, and Andrew Tamarin

President Manassero directed staff to move agenda item 6.B.1. Real Property Acquisition to after Closed Session

PROJECT UPDATES (1:33:28 –1:58:55)

Updates by Damon Wyckoff, Operations Manager – Informational Only

Manager's Reports (1:59:59-2:13:58)

General discussion of various items in progress within each area of responsibility. This is for informational and communication purposes. Discussion only, no formal action will be taken. Any matter requiring action will be placed on an upcoming agenda for consideration

COMMITTEE REPORTS AND DIRECTOR COMMENTS (2:14:01-2:24:01)

Budget and Finance Committee (02-17-16)

Policy Committee (02-18-16)

BOARD OF DIRECTOR DISTRICT REPORTS (2:24:04- 2:34:39)

FUTURE AGENDA TOPICS (2:35:10-2:35:59)

Fire Hydrants – Seek grant money (Possibly from the Board of Supervisors)
Raise Reserves

CLOSED SESSION was called at 11:36 a.m. Report out in Open Session

OPEN SESSION resumed at 12:16 p.m.

The Board approved the Agency's purchase of the 13-acre parcel outside of lone adjacent to the Agency, adjacent to the lone Reservoir site for \$50,000, with further public action to be taken under Item 6B to authorize the General Manger to accept the deed to the property and record it.

Real Property Acquisition (2:36:21-2:39:59)

Adoption of Resolution No. 2016-03 authorizing the General Manager to execute a certificate of acceptance concerning the conveyance of property 011-250-002, from Douglas Kirk, Successor Trustee, and Christopher, Timothy, and Andrew Tamarin

MOTION: It was moved by Director Thomas, seconded by Director Molinelli, and unanimously carried to adopt Resolution No. 2016-03, authorizing the General Manager to execute a certificate of acceptance concerning the conveyance of property 011-250-002, from Douglas Kirk, Successor Trustee, and Christopher, Timothy, and Andrew Tamarin with minor revisions

Ayes: Directors Manassero, Farrington, Thomas, Molinelli, and Toy

Noes: None

Absent: None

Abtain: None

ADJOURNMENT

President Manassero adjourned the meeting at 12:21p.m.



Cris Thompson

Clerk of the Board of Directors

Approved: 3/24/16