

**AMADOR WATER AGENCY
Board of Directors
Regular Meeting**

September 14, 2017

MINUTES

Directors Present: Gary Thomas, President
Art Toy, Vice President
Richard Farrington
Paul Molinelli Jr
Robert Manassero

Directors Absent: None

Staff Present: Gene Mancebo, General Manager
Cris Thompson, Assistant GM/ Clerk of the Board
Damon Wyckoff, Operations Manager
Karen Gish, HR/ Office Manager
Joshua Horowitz, Agency Counsel

CALL TO ORDER- President Thomas called the meeting to order at 9:03 a.m.

PUBLIC COMMENT:
Mr. Anders Stenstedt

President Thomas cleared the room at 9:20 a.m. Session resumed at 9:24 a.m.

ADDITIONS TO THE AGENDA – Director Toy requested that an item be added to Closed Session 12.E. based on the public comments made by Mr. Stenstedt

MOTION: It was moved by Toy, seconded by Director Farrington and unanimously carried to approve the addition of item 12.E. Conference with legal counsel - threatened litigation; Government Code sections 54954.5(c) and 54956.9(a) and (d)(2) and (3); significant exposure to litigation involving easement claims of Anders Stenstedt to the agenda.

CONSENT AGENDA: (17:50- 23:55)

It was moved by Director Manassero, seconded by Director Toy and carried to approve the consent agenda as presented

Ayes: Directors Molinelli Jr., Manassero, Toy, and Thomas

Noes: Director Farrington

Absent: None

Abstain: None

WATER SYSTEM (24:34- 52:15)

Ione Hydro

Discussion and possible action to adopt Resolution No. 2017-14, a Resolution of the Board of Directors authorizing design/ build contracting to construct the Ione Conduit Hydroelectric Project and making findings under the Energy Conservation Contracts Act in furtherance of the project.

No action taken, this item will be brought back to the September 28, 2017 Board Meeting.

RECESS was called at 10:01 a.m. **SESSION** resumed at 10:08 a.m.

DEPARTMENT REPORTS (53:51- 1:16:01)

Administration/Finance

Operations

AGENCY GENERAL (1:16:07- 1:28:50)

Security System Enhancements

Discussion and possible action to authorize the General Manager to execute an amendment to the current contract with Sonitrol Security for performing an upgrade to the existing Sonitrol System.

MOTION: It was moved by Director Molinelli Jr., seconded by Director Toy and unanimously carried to authorize the General Manager to execute an amendment to the current contract with Sonitrol Security for performing an upgrade to the existing Sonitrol System and approve the additional \$8,974 to implement the upgrades.

Miscellaneous Fees (1:29:04- 1:54:41)

Discussion and possible direction to staff regarding the draft miscellaneous fees schedule

MOTION: It was moved by Director Toy, seconded by Director Molinelli Jr. and unanimously carried to approve the draft revised Miscellaneous Fee schedule and direct

staff to schedule a public hearing and provide public notification of the public hearing as required.

Geotechnical Engineering Services (1:54:44- 2:00:00)

Discussion and possible action to authorize the General Manager to enter into a two year contract with Geocon to provide geotechnical services to the Agency on an as needed basis

MOTION: It was moved by Director Manassero, seconded by Director Molinelli Jr. and unanimously carried to authorize the General Manager to enter into a consultant agreement with GEOCON for geotechnical services on an as needed basis with fixed fees for the next two years.

Temporary Internal Construction Loan (2:00:01- 2:02:48)

Report to Board regarding the short-term loan of funds from from the Amador Water System Wastewater Capital Cash Participation Fee reserve account to the Amador Water Agency Water Construction fund cash account per Resolution 2017-10.

PERSONNEL MATTERS (2:02:49- 2:28:41) these items were moved to be discussed following closed session

Community Development Block Grant Pioneer Phase 2 & 3 (2:29:10- 2:48:28)

Discussion and possible direction to staff to prepare a grant application for consideration by Amador County Board of Supervisors

MOTION: It was moved by Director Farrington, seconded by Director Molinelli Jr. and unanimously carried to proceed with drafting the CDBG application as proposed and direct the General Manager to go before the Board of Supervisors and request the funding for the proposed project.

Bottled Water Program (2:48:55- 2:56:51)

Discussion and possible action to initiate the process to provide bottled water to raw water customers without potable water for in-home use

MOTION: It was moved by Director Molinelli Jr. seconded by Director Toy and unanimously carried to provide bottled water to raw water customers without potable water for in-home use at no cost to the customer for the minimum required volume of water by the California Department of Health Services.

LEGAL COUNSEL'S REPORT(3:00:53- 3:21:50)

A. Legislative report

B. Discussion and possible action regarding Agency positions on pending bills

1. SB 623

C. Other Legal Matters

**COMMITTEE REPORTS, SPECIAL ASSIGNMENTS AND DIRECTOR COMMENTS
(3:21:56- 3:25:05)**

A. Engineering Committee (09-06-17)

B. Policy Committee (09-07-17)

C. Personnel Committee (09-07-17)

FUTURE AGENDA TOPICS (3:25:07- 3:30:21)

Receipt of information for committee meetings at least a few days prior to meeting is to be reviewed by Policy Committee to make a recommendation to the full Board

CLOSED SESSION was called at 12:58 p.m.

A. Conference With Legal Counsel Pursuant To Government Code Section 54956.9(D)(1) – Existing Administrative Proceedings – State Water Resources Control Board Bay-Delta Water Quality Control Plan Update Proceeding.

B. Conference with Labor Negotiators Pursuant to Government Code Section 54957.6 (Gene Mancebo, Karen Gish, Gary Thomas, Rich Farrington) - AWA Employee Association Bargaining Unit.

C. Pursuant to Government Code Section 54957 Public Employee Performance Evaluation- General Manager.

D. Conference with Legal Counsel Pursuant to Government Code Sections 54956.9(a) and (d)(1) -- Existing Litigation – Howard Jarvis Taxpayers Association, et al. v. Amador Water Agency, et al. (Amador Superior Court Case No. 16-CVC-09564/Third District Court of Appeal Case No. C081757).

E. Conference with legal counsel -- threatened litigation; Government Code sections 54954.5(c) and 54956.9(a) and (d)(2) and (3); significant exposure to litigation involving easement claims of Anders Stenstedt

OPEN SESSION resumed at 2:49 p.m. with direction to staff

Organizational Structure Changes and Filling of Vacant Positions (3:30:47- 3:35:46)

Discussion and possible action to approve the proposed job description and salary range for the position of Engineering Manager and direction to begin the process of filling the vacant position

MOTION: It was moved by Director Toy, seconded Molinelli Jr. and carried to approve the proposed job description and salary range for the position of Engineering Manager and direction to begin the process of filling the vacant position

Ayes: Directors Toy, Molinelli Jr. Manassero, and Farrington

Noes: Director Thomas

Absent: None

Abstain: None

Discussion and possible action to approve the proposed organizational structure, job descriptions and salary ranges for the positions of Accountant and Accounting Clerk

MOTION: It was moved by Director Toy, seconded by Director Molinelli Jr. and carried to approve the proposed organizational structure, job descriptions and salary ranges for the positions of Accountant and Accounting Clerk following the meet and confer process and required notification of retirement date from employee.

Ayes: Directors Toy, Molinelli Jr. Manassero, and Farrington

Noes: Director Thomas

Absent: None

Abstain: None

Discussion and possible action to approve the proposed job description and salary range for Customer Service Representative III position

MOTION: It was moved by Director Toy, seconded by Director Molinelli Jr and carried to approve the proposed job description and salary range for Customer Service Representative III position following the meet and confer process.

Ayes: Directors Toy, Molinelli Jr. Manassero, and Farrington

Noes: Director Thomas

Absent: None

Abstain: None

Discussion and possible action to approve hiring for the Electrical Supervisor position to provide training and overlap prior to the current supervisor's retirement upon required notification of retirement date from employee

MOTION: It was moved by Director Toy, seconded by Molinelli Jr. to approve hiring for the Electrical Supervisor position to provide training and overlap prior to the current supervisor's retirement subject to written notification of retirement date.


Ayes: Directors Toy, Molinelli Jr. Manassero, and Farrington
Noes: Director Thomas
Absent: None
Abstain: None

CLOSED SESSION was called at 2:54 p.m.

OPEN SESSION resumed at 4:25 p.m. with President Thomas announcing the assignment of an Organizational Adhoc Committee of Directors Farrington and Molinelli Jr.

ADJOURNMENT

President Thomas adjourned the meeting at 4:27 p.m.



Cris Thompson
Clerk of the Board of Directors
Approved: 9-28-17