

**AMADOR WATER AGENCY
Board of Directors
Regular Meeting**

December 14, 2017

MINUTES

Directors Present: Gary Thomas, President
Art Toy, Vice President
Richard Farrington
Robert Manassero
Paul Molinelli Jr.

Directors Absent: None

Staff Present: Gene Mancebo, General Manager
Cris Thompson, Assistant GM/ Clerk of the Board
Damon Wyckoff, Operations Manager
Joshua Horowitz, Agency Counsel

CALL TO ORDER- President Thomas called the meeting to order at 9:01 a.m.

ADDITIONS TO THE AGENDA – None

INTRODUCTION OF NEW EMPLOYEE- Rick Roussan, Accountant

PUBLIC COMMENT: None

CONSENT AGENDA: (04:14- 6:03)

It was moved by Director Farrington, seconded by Director Molinelli Jr. and carried to approve the consent agenda- Regular Meeting minutes of October, 2017, Notice of Exemptions for Tanner Backwash Recycling and Tucker Hill Rd Project and Declaration of Surplus Property.

DEPARTMENT REPORTS (06:15-1:11:09)

**Administration/Finance
Operations**

RECESS was called at 10:01-10:20 a.m.

AGENCY GENERAL

AWA Board of Directors-Election of Officers for 2018

President, Vice President, Secretary, and Clerk of the Board

President Thomas declared the nominations open at for President of the Board of Directors

MOTION: It was moved by Director Farrington, seconded by Director Thomas, and unanimously carried to nominate and elect Director Toy as President of the Board, Director Molinelli Jr., as Vice President of the Board, Gene Mancebo as Secretary and Cris Thompson as Clerk of the Board

President Toy assumed the role of chairing the meeting

Board Calendar (1:11:30- 1:12:11)

Approval of the 2018 Board Calendar

MOTION: It was moved by Director Farrington, seconded by Director Molinelli Jr and unanimously carried to approve the 2018 Board Calendar.

2018 Committee Assignments (1:12:15- 1:19:37)

Discussion and possible action to approve the draft Committee Assignments for 2017

MOTION: It was moved by Director Molinelli Jr., seconded by Director Thomas and unanimously carried to approve the committee assignments as directed by President Toy.

Employment Matters (1:20:00- 1:37:40)

Discussion and possible action to approve position reclassification salary ranges for Regulatory Compliance Specialist, Electrical/ Instrumentation Technician, the Reclassification of Utility I, II and III in Construction to Construction I, II and III, and reclassification of Utility II (Brian Bates) to Construction III position.

MOTION: (1:28:25) It was moved by Director Farrington, seconded by Director Molinelli Jr. and unanimously carried to approve the position reclassifications and salary ranges Discussion and possible action to approve position reclassification and salary ranges for Regulatory Compliance Specialist, Electrical/ Instrumentation Technician, the Reclassification of Utility I, II and III in Construction to Construction I, II and III, and reclassification of Utility II (Brian Bates) to Construction III position.

Discussion and possible adoption of Resolution No 2017-21 Approving participation in the ICMA- RC Vantage Care Retirement Health Savings Program

MOTION: It was moved by Director Molinelli Jr., seconded by Director Thomas, and unanimously carried to adopt Resolution 2017-21 approving participation in the ICMA-RC Vantage Care Retirement Health Savings Program.

Fleet Management (1:38:01- 1:49:10)

Discussion and possible action to authorize the addition of four vehicles to the Agency's fleet leasing program

MOTION: It was moved by Director Farrington, seconded by Director Thomas and unanimously carried to authorize the addition of four vehicles to the Agency's fleet leasing program.

Reed Group Inc. Consulting Agreement (1:49:20- 2:00:20)

Discussion and possible action to authorize the General Manager to execute a contract with The Reed Group Inc. for an amount not to exceed \$9,500

MOTION: It was moved by Director Molinelli Jr., seconded by Director Thomas and unanimously carried to authorize the General Manager to execute a contract with The Reed Group Inc. for an amount not to exceed \$9,500

CLOSED SESSION was called at 11:11 a.m.

Conference with Legal Counsel Pursuant to Government Code Section 54956.9(D)(1) – Existing Administrative Proceedings – State Water Resources Control Board Bay-Delta Water Quality Control Plan Update Proceeding

SESSION resumed at 12:02 p.m. with nothing to report

RECESS was called at 12:03 p.m. SESSION RESUMED at 12:13 p.m.

Board Training Workshop (2:11:10- 2:16:43)

Discussion and possible action to schedule a Board Training Workshop conducted by Brent Ives of BHI Consulting

MOTION: It was moved by Director Molinelli Jr., seconded by Director Farrington and carried to approve scheduling a Board Training Workshop to be conducted by Brent Ives of BHI Consulting for an amount not to exceed \$3,100 and to offer other local districts to participate.

Ayes: Directors Molinelli Jr., Farrington, Thomas and Toy

Noes: None

Absent: None

Abstain: Director Manassero

GENERAL MANAGER'S REPORT (2:16:59- 2:33:54)

ASSISTANT GENERAL MANAGER'S REPORT (2:33:55- 2:47:25)

**COMMITTEE REPORTS, SPECIAL ASSIGNMENTS AND DIRECTOR COMMENTS
(2:47:35- 3:09:10)**

- A. Community Outreach (11-09-17)
- B. Budget and Finance (11-16-17)
- C. Fire Protection (11-16-17)
- D. Engineering and Planning (11-21-17)

President Toy and Director Manassero left the meeting at 1:02 p.m.

RECESS was called at 1:02 p.m. **SESSION** resumed at 1:10 p.m.

Vice President Molinelli Jr. assumed chairing the meeting

ACWA CONFERENCE (3:09:27- 3:36:03)

Report on attendance by Managers Mancebo and Wyckoff

FUTURE AGENDA TOPICS

CMMS Integration

Enterprise Lease/ Purchase Option

CLOSED SESSION was called at 11:11 a.m. SESSION resumed at

Conference with Legal Counsel Pursuant to Government Code Section 54956.9(D)(1) – Existing Administrative Proceedings – State Water Resources Control Board Bay-Delta Water Quality Control Plan Update Proceeding

ADJOURNMENT

Vice President Molinelli Jr. adjourned the meeting at 1:49 p.m.



Cris Thompson
Clerk of the Board of Directors
Approved: 1-11-18