

AMADOR WATER AGENCY

Board of Directors

Regular Meeting

12800 Ridge Road, Sutter Creek, CA 95685

February 22, 2018

9:00 a.m.

Website Address: www.amadorwater.org

Please Note: Members of the public will have the opportunity to directly address the Agency Board of Directors concerning any item listed on the Agenda below before or during consideration of that item.

There is a three minute time limit per person

In order to better accommodate members of the public, specific times above for Agenda Items will be heard at the specified time or soon thereafter. Agenda Items without specific times may be rearranged to accommodate the Board's schedule.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. ADDITIONS TO AGENDA

- a. Items added to the agenda must be approved by the Board pursuant to Government Code Section 54954.2.

3. EMPLOYEE RECOGNITION- Recognition of Steve Hess for his promotion to Water Treatment Plant Operator II

4. PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA

A. Discussion items only, no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of Amador Water Agency; however, any matter that requires action will be referred to Staff for a report and action at a subsequent Board meeting. Please note there is a three (3) minute time limit per person

5. CONSENT AGENDA

Items listed on the consent agenda (see attached) are considered routine and may be enacted by one motion. Any item may be removed for discussion and made a part of the regular agenda at the request of a Board member(s).

6. WATER SYSTEMS

A. Assembly Bill 142 Study

1. Discussion and direction regarding Amador Water Agency Comment Letter

BOARD OF DIRECTORS

7. AGENCY GENERAL

A. Amador County Fair

1. Discussion and possible action to participate in the 2018 Amador County Fair

8. COMMITTEE REPORTS

A. ACGMA

B. SGMA

C. Budget and Finance (02-20-18)

9. GENERAL MANAGER'S REPORT

General discussion of various items in progress within each area of responsibility. This is for informational and communication purposes. Discussion only, no formal action will be taken. Any matter requiring action will be placed on an upcoming agenda for consideration

10. ASSISTANT GENERAL MANAGER'S REPORT

General discussion of various items in progress within each area of responsibility. This is for informational and communication purposes. Discussion only, no formal action will be taken. Any matter requiring action will be placed on an upcoming agenda for consideration

11. BOARD OF DIRECTOR DISTRICT REPORTS, COMMITTEE REPORTS AND DIRECTOR COMMENTS - The Board Members may report on various activities, meetings, etc. that they have been involved in. Discussion only, no formal action will be taken. Any matter requiring action will be placed on an upcoming agenda for consideration.

12. FUTURE AGENDA TOPICS -This item is to provide the Board Members an opportunity to request items to be placed on future agendas.

13. ADJOURNMENT

BOARD OF DIRECTORS

AMADOR WATER AGENCY CONSENT AGENDA

Items listed on the consent agenda are considered routine and may be enacted by one motion. Any item may be removed for discussion and made a part of the regular agenda at the request of a Board member(s).

1. MINUTES

- A. Approval of minutes of the Regular Board Meeting of February 8, 2018
- B. Approval of minutes of the Special Board Meeting of February 8, 2018
- C. Approval of minutes of the Special Board Meeting of February 9, 2018
- D. Approval of minutes of the Special Board Meeting of February 12, 2018

2. MISCELLANEOUS APPROVALS

- A. Approval of Accounts Payable for January, 2018

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, then please contact Cris Thompson at (209) 223-3018 or (209) 257-5281 (fax). Requests must be made as early as possible, and at least two-full business days before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the Amador Water Agency Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection and copying at 12800 Ridge Rd, Sutter Creek CA 95685

BOARD OF DIRECTORS

Consent Agenda Item 11A

Unapproved

**AMADOR WATER AGENCY
Board of Directors
Regular Meeting**

February 8, 2018

MINUTES

Directors Present: Art Toy, President
Paul Molinelli Jr., Vice President
Richard Farrington
Robert Manassero
Gary Thomas

Directors Absent: None

Staff Present: Gene Mancebo, General Manager
Cris Thompson, Assistant GM/ Clerk of the Board
Damon Wyckoff, Operations Manager
Darrel Evensen, Engineering Manager
Joshua Horowitz, Agency Counsel

CALL TO ORDER- President Toy called the meeting to order at 9:01 a.m.

ADDITIONS TO THE AGENDA – None

PUBLIC COMMENT: Manager Mancebo recognized Assistant Engineer Lucas Cathew as a Petty Officer in the Naval Reserves and his recent Naval Sea Systems Command Sailor of the Year award for 2016-2017

CONSENT AGENDA: (0:06:51- 0:29:32)

It was moved by Director Toy, seconded by Director Molinelli Jr. and carried to approve the consent agenda- Approval of minutes of the Regular Board Meeting of January 11, 2018, Approval of minutes of the Special Board Meeting of December 14, 2018, Approval of accounts payable for the month of December, 2017, Adoption of Resolution No. 2018-01- Adopting the Revised Conflict of Interest Code , Adoption of Resolution No. 2018-02 - Adopting a resolution approving a revision to the fixed asset policy section of the Administrative Policy Manual

DEPARTMENT REPORTS (0:29:45- 51:45)

Administration/Finance

Operations

Engineering

RECESS was called at 9:53 a.m. **SESSION** resumed at 10:03 a.m.

WATER SYSTEM (51:47- 1:00:04)

1, 2,3 –Trichloropropane Regulation

Informational Only- No action requested

Assembly Bill 142 -Mokelumne River Wild and Scenic River Study Report (1:00:44-1:54:59)

Discussion and possible action regarding comments on the draft Mokelumne River Wild and Scenic River study report

Public Comment:

Katherine Evatt, Foothill Conservancy

Discussion and possible action to engage in lobbyist activity regarding the study and legislation as a result of the study

Public Comment:

Katherine Evatt, as a ratepayer

Katherine Evatt, Foothill Conservancy

MOTION 1: It was moved by Director Thomas, seconded by Director Molinelli Jr. to engage the services of the Gualco Group to assist the Agency through the legislative process with an initial amount not to exceed \$20,000, with the understanding that this does not include a retainer.

Ayes: Directors Thomas, Molinelli Jr. Manassero, and Toy

Noes: Director Farrington

Absent: None

Abstain: None

MOTION 2: It was moved by Director Farrington to delay decision on this request until the 8th of March, 2018 – MOTION #2 failed for lack of second

RECESS was called at 11:05 **SESSION** resumed at 11:21 a.m.

Short Term Internal Loan (1:55:00- 1:59:00)

Discussion and possible action to adopt Resolution No. 2018-03 – Memorializing a short

Regular Board Meeting

February 8, 2018

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term Loan to the Water Operating Fund for Construction Projects

MOTION: It was moved by Director Thomas, seconded by Director Farrington and unanimously carried to adopt Resolution No. 2018-03, memorializing a short term loan of funds from Agency Water Participation Fee Funds and Community Facilities District fund to the Water Operating Fund.

WASTEWATER SYSTEM (1:58:43-2:34:55)
Amador Regional Sanitation Agency (ARSA)
Information Only- No action requested

LEGAL COUNSEL'S REPORT (2:35:52- 2:44:54)

- A. Legislative report
- B. Discussion and possible action regarding Agency positions on pending bills
- C. Other Legal Matters

COMMITTEE REPORTS, SPECIAL ASSIGNMENTS AND DIRECTOR COMMENTS (2:45:00-2:46:38)

- A. Community Outreach (01-29-18)
- B. Policies (01-29-18)

FUTURE AGENDA TOPICS - None

CLOSED SESSION was called at 12:14 p.m.

Conference with Legal Counsel Pursuant to Government Code Section 54956.9(D)(1) – Existing Administrative Proceedings – State Water Resources Control Board Bay-Delta Water Quality Control Plan Update Proceeding

Conference with Labor Negotiators Pursuant to Government Code Section 54957.6 (Gene Mancebo, Karen Gish, Gary Thomas, Rich Farrington) - AWA Employee Association Bargaining Unit.

OPEN SESSION resumed at 12:33 p.m.

ADJOURNMENT

President Toy adjourned the meeting at 12:35 p.m.

Cris Thompson
Clerk of the Board of Directors
Approved: _____

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February 8, 2018
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**AMADOR WATER AGENCY BOARD OF DIRECTORS
Special Board Meeting
February 8, 2018**

MINUTES

Directors Present: Gary Thomas, President
Art Toy, Vice President
Paul Molinelli Jr
Robert Manassero
Rich Farrington

Directors Absent: None

Staff Present: Gene Mancebo, General Manager
Cris Thompson, Assistant General Manager
Damon Wyckoff, Operations Manager
Darrel Evensen, Engineering Manager
Tracey Hays, Finance Manager
Karen Gish, HR/ Office Manager

CALL TO ORDER President Toy called the Special Board meeting to order at 1:40 p.m.

STRATEGIC PLAN WORKSHOP

Presentation of the draft 2018-2013 Amador Water Agency Strategic Plan

Director Manassero left the meeting at 2:27 p.m.

Public Comment:

Reuben Childress, Foothill Conservancy

Discussion and possible action regarding the 2018-2013 draft Strategic Plan

MOTION: It was moved by Director Farrington, seconded by Director Molinelli Jr. and moved to approve the strategic plan with the suggested changes.

Ayes: Directors Farrington, Molinelli Jr. Thomas, and Toy
Noes: None
Absent: Director Manassero
Abstain: None

ADJOURNMENT- President Toy adjourned the meeting at 3:57 p.m.

Cris L. Thompson
Clerk of the Board of Directors

Approved:

**AMADOR WATER AGENCY BOARD OF DIRECTORS
SPECIAL JOINT WORKSHOP MEETING**

OF THE
BOARD OF DIRECTORS OF THE
AMADOR WATER AGENCY
AND
RIVER PINES PUBLIC UTILITIES DISTRICT

February 9, 2018

MINUTES

Directors Present: Art Toy, President
Paul Molinelli Jr, Vice President
Gary Thomas
Rich Farrington

Directors Absent: Robert Manassero

Staff Present: Gene Mancebo, General Manager
Cris Thompson, Assistant General Manager
Damon Wyckoff, Operations Manager
Darrel Evensen, Engineering Manager
Tracey Hays, Finance Manager
Karen Gish, HR/ Office Manager

BOARD MEMBER AND EXECUTIVE STAFF TRAINING WORKSHOP

CALL TO ORDER -AMADOR WATER AGENCY

President Toy called the Special Board meeting to order at 9:04 a.m.

INTRODUCTIONS

River Pines Public Utilities District in attendance:

Candi Bingham, General Manager
Richard Miller, Board Chair
Rocky Raymond, Vice Chair
Anita Egginhausen, Board Member
Mark Etter, Board Member

Patrick Henry, Board Member

WORKSHOP

Board Member and Executive Staff Training conducted by Brent Ives, BHI Management Consulting

ADJOURNMENT- President Toy adjourned the meeting at 12:20 p.m.

Cris L. Thompson
Clerk of the Board of Directors

Approved:

**AMADOR WATER AGENCY BOARD OF DIRECTORS
Special Board Meeting
February 12, 2018**

MINUTES

Directors Present: Gary Thomas, President
Art Toy, Vice President
Paul Molinelli Jr
Robert Manassero
Rich Farrington

Directors Absent: None

Staff Present: Gene Mancebo, General Manager
Cris Thompson, Assistant General Manager
Damon Wyckoff, Operations Manager
Darrel Evensen, Engineering Manager
Tracey Hays, Finance Manager
Karen Gish, HR/ Office Manager

AGENCY ORGANIZATIONAL WORKSHOP

CALL TO ORDER President Toy called the Special Board meeting to order at 1:05 p.m.

AGENCY GENERAL

Review of Organizational Adhoc Committee Report (02:35- 2:12:05)

Discussion and possible direction to the Adhoc Committee regarding the report

Public Comment:

Joel Mottishaw, AWAEA member
Joel Mottishaw, as an employee
David Evitt, Sutter Creek
Linda Nafus, AWAEA member
Andrea Hinton, AWAEA member
Andrea Petretti, AWAEA member

Direction was given to the Ad hoc Committee and the Agency Employees Association to meet again regarding the organizational structure and bring back recommendations to the

Board at the March 8, 2018 Board Meeting.

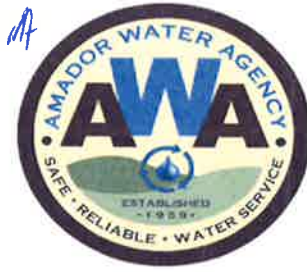
ADJOURNMENT- President Toy adjourned the meeting at 3:17 p.m.

Cris L. Thompson
Clerk of the Board of Directors

Approved:

Accounts Payable

Consent Agenda Item *2A*



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Printed: 2/2/2018 4:17 PM

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
81353	1021	Amador County	01/02/2018	0.00	19,725.23
Total for 1/2/2018:				0.00	19,725.23
ACH	4054	Horizon Communications	01/09/2018	0.00	575.67
81354	1205	City Of Jackson	01/09/2018	0.00	71.76
81355	UB*00628	MARK & TERRI COOK	01/09/2018	0.00	100.19
81356	UB*00633	DANIEL & JUDITH DIAS	01/09/2018	0.00	271.93
81357	1458	Richard Farrington	01/09/2018	0.00	191.07
81358	1618	Ferguson Enterprises Inc 1423	01/09/2018	0.00	758.54
81359	UB*00570	FORD CONSTRUCTION	01/09/2018	0.00	32.68
81360	UB*00629	JUSTIN HEITZ	01/09/2018	0.00	18.27
81361	1733	Hunt & Sons Inc	01/09/2018	0.00	1,324.66
81362	3450	Kamps Propane Inc	01/09/2018	0.00	702.57
81363	2205	Metro Presort Inc	01/09/2018	0.00	820.64
81364	4032	Paul Molinelli Jr.	01/09/2018	0.00	12.84
81365	2407	Olin Corporation	01/09/2018	0.00	2,103.08
81366	2520	P G & E	01/09/2018	0.00	3,833.88
81367	2520	P G & E	01/09/2018	0.00	5,724.59
81368	3938	Quincy Compressor	01/09/2018	0.00	2,740.88
81369	3751	Shred-It Usa LLC	01/09/2018	0.00	52.85
81370	UB*00632	SIERRA PACIFIC	01/09/2018	0.00	514.28
81371	1286	Sonitrol of Sacramento LLC	01/09/2018	0.00	522.60
81372	2870	Sweet Pea Ventures Inc	01/09/2018	0.00	45.00
81373	2928	Gary Thomas	01/09/2018	0.00	37.45
81374	2926	Cris Thompson	01/09/2018	0.00	480.00
81375	UB*00630	MATTHEW & ELLEN WAVERLY	01/09/2018	0.00	74.79
Total for 1/9/2018:				0.00	21,010.22
81376	UB*00633	DANIEL & JUDITH DIAS	01/10/2018	0.00	185.07
Total for 1/10/2018:				0.00	185.07
ACH	1826	Internal Revenue Service	01/12/2018	0.00	32,603.79
ACH	2515	P.E.R.S.	01/12/2018	0.00	21,905.29
ACH	2849	St. Of Calif - Edd	01/12/2018	0.00	4,934.33
ACH	3848	AWA Employee Association	01/12/2018	0.00	660.00
1502	3792	Calif. State Disbursement Unit	01/12/2018	0.00	825.68
1503	3793	PERS Long-Term Care Program	01/12/2018	0.00	61.03
81377	1064	Amador County Public Works	01/12/2018	0.00	241.70
81378	1037	Amador Steam Laundry	01/12/2018	0.00	108.00
81379	1045	American Messaging	01/12/2018	0.00	193.24
81380	3218	Aramark Uniform Services	01/12/2018	0.00	640.31
81381	1117	Business Recovery Services Inc	01/12/2018	0.00	1,041.13
81382	1237	Capital Rubber Inc.	01/12/2018	0.00	4,042.77
81383	1230	CED	01/12/2018	0.00	167.58

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
81384	4079	CONCO WEST INC.	01/12/2018	0.00	148.59
81385	1402	Environmental Health Dept.	01/12/2018	0.00	2,166.00
81386	1460	Fastenal Company	01/12/2018	0.00	393.46
81387	1618	Ferguson Enterprises Inc 1423	01/12/2018	0.00	75.10
81388	3905	Global Labs, Inc	01/12/2018	0.00	4,225.76
81389	1615	Grainger Inc.	01/12/2018	0.00	979.73
81390	1733	Hunt & Sons Inc	01/12/2018	0.00	3,066.35
81391	1840	Jackson Tire Service Inc	01/12/2018	0.00	2,623.13
81392	UB*00634	CARLOS and LOLITA LUCERO	01/12/2018	0.00	87.83
81393	2228	Meeks Building Center Inc.	01/12/2018	0.00	141.99
81394	UB*00637	SUSAN MOREIRA	01/12/2018	0.00	137.13
81395	2235	Mother Lode Printing	01/12/2018	0.00	59.26
81396	UB*00636	NEW LIFE CHRISTIAN CENTER	01/12/2018	0.00	89.25
81397	3897	Alfred Mark Nunes	01/12/2018	0.00	75.66
81398	4034	O' REILLY AUTO PARTS	01/12/2018	0.00	15.06
81399	2520	P G & E	01/12/2018	0.00	838.40
81400	2516	Peterson . Brustad Inc	01/12/2018	0.00	35,708.13
81401	2529	Platt Electric Supply	01/12/2018	0.00	2,566.68
81402	UB*00635	CATHIE SEAGER	01/12/2018	0.00	0.15
81403	2820	Simmons Landscape Company	01/12/2018	0.00	300.00
81404	2828	Slakey Brothers, Inc.	01/12/2018	0.00	148.46
81405	2867	Southwest Membrane Operator	01/12/2018	0.00	300.00
81406	2863	Sterling Water Technologies	01/12/2018	0.00	4,116.00
81407	2940	U.S. Bank National Assoc /Db	01/12/2018	0.00	1,840.93
81408	3814	Universal Building Services	01/12/2018	0.00	677.00
81409	3130	Volcano Communications Group	01/12/2018	0.00	1,042.26
				Total for 1/12/2018:	129,247.16
81411	4006	Saba Holding Company	01/17/2018	0.00	60,712.97
				Total for 1/17/2018:	60,712.97
1241	3977	Ecorp Consulting Inc	01/18/2018	0.00	17,472.72
1242	2310	Nline Energy Inc	01/18/2018	0.00	5,354.39
1243	2516	Peterson . Brustad Inc	01/18/2018	0.00	28,144.88
1244	2837	Stantec Consulting Inc. (SCSI)	01/18/2018	0.00	45,339.11
1245	3120	Vinciguerra Construction	01/18/2018	0.00	222,706.10
				Total for 1/18/2018:	319,017.20
81412	UB*00645	DONALD EASLEY ESTATE	01/19/2018	0.00	3.65
81413	1060	A.W.W.A.	01/19/2018	0.00	77.00
81414	2813	Accela INC #774375	01/19/2018	0.00	1,870.00
81415	1016	ACES Waste Srvs Inc	01/19/2018	0.00	720.43
81416	1000	ACWA	01/19/2018	0.00	19,645.00
81417	3926	AT&T U-VERSE	01/19/2018	0.00	55.00
81418	3645	Autozone Development Corp	01/19/2018	0.00	290.38
81419	UB*00642	LOUIS BETTENCOURT	01/19/2018	0.00	108.91
81420	UB*00639	BILL BILYEU	01/19/2018	0.00	54.16
81421	UB*00644	TOM BROWN	01/19/2018	0.00	77.58
81422	UB*00653	CHURCH OF JESUS CHRIST LDS	01/19/2018	0.00	3.51
81423	1215	City Of Sutter Creek	01/19/2018	0.00	13,903.33
81424	1215	City Of Sutter Creek	01/19/2018	0.00	165.00
81425	UB*00646	ARLENE COOPER	01/19/2018	0.00	13.62
81426	1282	CWEA-TCP	01/19/2018	0.00	265.00

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount	
81427	4025	Enterprise FM Trust	01/19/2018	0.00	10,295.04	
81428	1618	Ferguson Enterprises Inc 1423	01/19/2018	0.00	1,126.03	
81429	UB*00638	CALLISTA FRYE	01/19/2018	0.00	61.21	
81430	3425	Lucinda J. Hackett	01/19/2018	0.00	258.75	
81431	UB*00651	LYNNE HILDRETH	01/19/2018	0.00	31.68	
81432	1733	Hunt & Sons Inc	01/19/2018	0.00	113.48	
81433	1840	Jackson Tire Service Inc	01/19/2018	0.00	5,536.49	
81434	3450	Kamps Propane Inc	01/19/2018	0.00	3.72	
81435	UB*00649	JAY KELLERMAN	01/19/2018	0.00	33.91	
81436	UB*00652	8754 KSK PROP MANAGEMENT	01/19/2018	0.00	34.12	
81437	3819	Lowe's Companies Inc	01/19/2018	0.00	223.99	
81438	UB*00640	LAURIE MCQUISTON	01/19/2018	0.00	2.61	
81439	2228	Meeks Building Center Inc.	01/19/2018	0.00	180.49	
81440	2205	Metro Presort Inc	01/19/2018	0.00	6,584.55	
81441	2235	Mother Lode Printing	01/19/2018	0.00	145.46	
81442	UB*00643	CHRIS MUNSHOWER	01/19/2018	0.00	30.74	
81443	UB*00648	ANGIE-BARNES MURCHISON	01/19/2018	0.00	77.58	
81444	1620	Dean G. Ninnis	01/19/2018	0.00	413.04	
81445	2520	P G & E	01/19/2018	0.00	10,082.64	
81446	2520	P G & E	01/19/2018	0.00	1,655.32	
81447	2430	Pace Supply Corp	01/19/2018	0.00	543.59	
81448	3938	Quincy Compressor	01/19/2018	0.00	762.75	
81449	2723	Ray Morgan Company	01/19/2018	0.00	10,177.98	
81450	UB*00650	TINA REYNOLDS	01/19/2018	0.00	1.05	
81451	2713	Riebes Auto Parts LLC	01/19/2018	0.00	521.52	
81452	3444	Samba Holdings Inc	01/19/2018	0.00	189.40	
81453	2316	Susan Schafer	01/19/2018	VOID	39.53	0.00
81454	2850	States Recovery Systems Inc	01/19/2018	0.00	103.60	
81455	2950	U.S. Bank Corporate Payment System	01/19/2018	0.00	7,875.37	
81456	2940	U.S. Bank National Assoc /Db	01/19/2018	VOID	21.34	0.00
81457	1086	Univar Usa Inc	01/19/2018	0.00	1,369.80	
81458	UB*00641	JIM WAGY	01/19/2018	0.00	13.64	
81459	UB*00647	MICHEIL & CHELSEA YULE	01/19/2018	0.00	27.23	
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				Total for 1/19/2018:	60.87	95,729.35
81460	2316	Susan Schafer	01/22/2018	0.00	43.92	
81461	2940	U.S. Bank National Assoc /Db	01/22/2018	0.00	213.35	
					<hr/>	
				Total for 1/22/2018:	0.00	257.27
81462	1215	City Of Sutter Creek	01/23/2018	0.00	21,379.78	
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				Total for 1/23/2018:	0.00	21,379.78
ACH	1826	Internal Revenue Service	01/25/2018	0.00	31,890.11	
ACH	2515	P.E.R.S.	01/25/2018	0.00	21,395.85	
ACH	2849	St. Of Calif - Edd	01/25/2018	0.00	4,990.64	
ACH	3848	AWA Employee Association	01/25/2018	0.00	660.00	
1506	1712	ACWA/JPIA-HBA	01/25/2018	0.00	98,971.56	
1507	1076	Aflac	01/25/2018	0.00	839.22	
1508	2853	Standard Insurance Company	01/25/2018	0.00	3,189.92	
1509	3792	Calif. State Disbursement Unit	01/25/2018	0.00	779.53	
1510	3793	PERS Long-Term Care Program	01/25/2018	0.00	61.03	
18101	2515	P.E.R.S.	01/25/2018	0.00	13.44	
18102	2515	P.E.R.S.	01/25/2018	0.00	3.92	

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
18103	2515	P.E.R.S.	01/25/2018	0.00	21,866.51
Total for 1/25/2018:				0.00	184,661.73
81463	1000	ACWA	01/26/2018	0.00	900.00
81464	1021	Amador County	01/26/2018	0.00	26,333.22
81465	1037	Amador Steam Laundry	01/26/2018	0.00	144.00
81466	3218	Aramark Uniform Services	01/26/2018	0.00	324.27
81467	1112	Bartkiewicz, Kronick & Shanahan	01/26/2018	0.00	2,035.83
81468	UB*00654	DEBORAH BESHEARS	01/26/2018	0.00	73.66
81469	1214	Capitol Enquiry, Inc.	01/26/2018	0.00	85.05
81470	1215	City Of Sutter Creek	01/26/2018	0.00	220.00
81471	UB*00655	ZOELINDA COWART	01/26/2018	0.00	8.73
81472	1310	D & M Contractors Inc	01/26/2018	0.00	3,780.37
81473	1322	Dept. of Forestry & Fire Protection	01/26/2018	0.00	4,889.00
81474	1508	Federal Express Corp.	01/26/2018	0.00	93.24
81475	1618	Ferguson Enterprises Inc 1423	01/26/2018	0.00	41.80
81476	1605	George Reed, Inc.	01/26/2018	0.00	150.41
81477	1621	Guy's Saw Center	01/26/2018	0.00	185.05
81478	1733	Hunt & Sons Inc	01/26/2018	0.00	4,295.77
81479	2106	Leaf & Cole, LLP	01/26/2018	0.00	16,950.00
81480	2205	Metro Presort Inc	01/26/2018	0.00	1,022.62
81481	2520	P G & E	01/26/2018	0.00	9,528.62
81482	2713	Riebes Auto Parts LLC	01/26/2018	0.00	47.38
81483	2870	Sweet Pea Ventures Inc	01/26/2018	0.00	800.00
81484	3140	Wagner & Bonsignore Inc	01/26/2018	0.00	774.00
81485	3225	Wiley Price & Radulovich, LLP	01/26/2018	0.00	330.00
Total for 1/26/2018:				0.00	73,013.02
Report Total (156 checks):				60.87	924,939.00

STAFF REPORT

Assembly Bill 142 Study Discussion and Direction Regarding Amador Water Agency Comment Letter

Requested Action:

Discussion and possible action to provide a comment letter to the California Natural Resource Agency regarding the January 2018 Draft Mokelumne River Wild and Scenic River Study Report.

Background

The Amador Water Agency supported AB 142, which was signed into law on October 9, 2015. AB 142 required the Secretary of the California Natural Resources Agency (CNRA) to evaluate five segments of the North Fork of the Mokelumne River for suitability and eligibility for designation under the California Wild and Scenic Rivers Act. AB 142 also requires that any designation take into consideration local water needs (current and future) and the effects of climate change which is of great importance to the Water Agency and residents of Amador County.

On Friday January 26, 2018, the CNRA released its draft Mokelumne River Wild and Scenic River Study Report to the public. The draft study can be reviewed at <http://resources.ca.gov/programs-projects/wildandscenic>. Comments are due by 5:00 P.M. on February 28, 2018. The draft study recommends including all five segments in the California Wild and Scenic Rivers System and provides three special provisions intended to provide some protection to existing and future water uses and supplies. These recommendations can be found in Chapter Seven of the study

The Water Agency discussed this study during the February 8, 2018 Board meeting. A draft comment letter is not currently available, but is in development and will be available for the February 22, 2018 meeting. It is possible that other local water agencies will agree with these same comments such that a joint letter can be presented to CNRA.

Alternatives: Determine that that the Agency should not send a comment letter or that the letter should be sent with revisions.

Fiscal Impact: Limited to staff and attorney time in the preparation of the letter.

Reviewed by Committee: Yes, the Legislative Ad Hoc Committee will be reviewing the proposed letter prior to the Board meeting.

Reviewed by Legal Counsel: Yes

Staff Recommendation:

Discussion and possible action to provide a comment letter to the California Natural Resource Agency regarding the January 2018 Draft Mokelumne River Wild and Scenic River Study Report.

Prepared by: Gene Mancebo, General Manager

STAFF REPORT

Amador County Fair Participation
“Win, Place or Show... It’s off to the
Fair We Go” Celebrating 80 years,
Thanks to you”
July 26- July 29, 2018

Requested Action:

Board authorization to participate in the 2018 Amador County Fair

Background:

In the past few years the Agency has participated in the Fair by decorating a window. Staff is recommending the Agency participate in the same manner this year. Past participation years decorating a window have resulted in expenses of approximately \$2,500 including staff time to participate.

Alternatives:

Rent a booth space and provide staffing and handout materials- costs would likely be higher
No participation

Fiscal Impact:

\$2,500.00

Reviewed by Committee:

No

Recommendation:

Authorization to participate in the Amador County Fair with a budget not to exceed \$2,500.00

Prepared by: Cris Thompson, Assistant General Manager

General Manager Report

1. EBMUD wholesale agreement – Budget & Finance Committee review
2. Mace Meadows Golf Course raw water service-Budget & Finance Committee review
3. ERC membership- Decision delayed till March- meetings on-going
4. Bay-Delta Water Quality Control Plan and Voluntary Agreement discussions/meetings on-going.
5. CDBG Application- waiting for award announcement, discussions on road repaving (meeting not yet schedule), easement under review by legal counsel.
6. Contract Services Agreements: Pine Grove CYA -continued WW support + potential water main construction, Pine Grove CSD- working towards final agreement.
7. Camanche WW Project, Tanner WTP Back Wash Recycle, & Lone Hydro: Transferring primary responsibility to Engineering Manager, but will continue support activities.
8. CAWP Water Right: Current permit planned for license State Water Board staff working on final license package for approval this month. Application for additional 1,050 AFA is planned to be reviewed by State Water Board staff with draft permit language anticipated March 2018.
9. Strategic Plan Update complete; Staff working on incorporating in proposed budget.
10. Lone Cemetery Raw Water Connection: Cost estimate provided for AWA construction/ agreement under review.
11. Cal Fire Academy new service connection: discussion for either upsizing or AWA ownership and operation of new fire loop water. Waiting for Cal Fire response.
12. Airport Land Use designation for AWA ongoing.
13. SGMA-Cosumnes Working Group- Notice of \$1M grant, meetings on governance & groundwater sustainability plan and related budget underway.
14. Drought & Conservation Committee: review of current conditions and planning for potential dry season
15. Water production exceeds past 3 years, sales up 13.4% over last year same time and 19.9% over budget
16. Legislation: AB 142 study, SB 606, SB 623, & AB 401 implementation are areas of focus.
17. ARSA/Master Plan review alternatives and impacts for Martell WW
18. Misc. items omitted

Assistant General Manager Report

1. Completed S&P rating questions and information for annual update
2. Audit Prep- respond to questions, provide documentation
3. Working on current Cleaning Service Alternatives-Budget & Finance Committee review
4. Springbrook Maintenance of Agency Accounts – for better consumption reporting
5. Attended Social Media Marketing 2 day workshop
6. Strategic Plan Updates- management meeting, workshop- changes incorporated for GM review
7. Board Workshop/ Training scheduled and attended
8. Grant Reimbursements submitted– BHDBP, Camanche Tank 9, Camanche WW, CEC
9. Monthly update of project planning expenses
10. UMWRA Grant Administration- Pumpkin Hollow Project
11. Website updates and training- creating an instruction manual with Andrea H for management staff use
12. CMMS Integration with Springbrook- working with consultants
13. SRF Application – met with Op, Engineering and GM managers for information support- plan for completion is end of February
14. Surplus Vehicles process – completed. Revenue received \$5,000
15. Outreach committee work – Customer Survey and prize- input from Legal – Next Newsletter is scheduled for March
16. Policies- updating the policy manual and recommendations from Legal Counsel Conflict of interest and fixed asset policies approved and completed. Water Code – appendix and table of contents need to be completed
17. SWIM Committee- created a site list for employee tours
18. Budget- requesting quotes from various vendors for upcoming 18-19 budget
19. IT- working with Pro IT and Ops Manager to complete server replacement project Scheduled for account review and budget items for 18-19 at the end of the month
20. New Engineering Manager workstation ordered and installed
21. Working on setting up Trimble training for staff (for GPS of field assets)
22. Fleet management- working with Ops Manager and Purchasing agent on upcoming needs for 18-19
23. Form 700 filings in progress
24. Miscellaneous items as requested/ required