

**AMADOR WATER AGENCY
Board of Directors
Regular Meeting**

December 13, 2018

MINUTES

Directors Present: Art Toy, President
Paul Molinelli Jr., Vice President
Richard Farrington
Robert Manassero
Gary Thomas
Susan Peters

Directors Absent: None

Staff Present: Gene Mancebo, General Manager
Cris Thompson, Assistant GM/ Clerk of the Board
Darrel Evensen, Engineering Manager
Karen Gish, HR/ Office Manager
Tracey Hays, Finance Manager
Joshua Horowitz, Agency Legal Counsel

CALL TO ORDER- President Toy called the meeting to order at 9:01 a.m.

ADDITIONS TO THE AGENDA- None

INTRODUCTION OF NEW EMPLOYEES: (02:18)

Paul Dalmau, Purchasing Agent

PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA -None

CONSENT AGENDA: (3:34)

MOTION:

It was moved by Director Thomas, seconded by Director Molinelli Jr. and unanimously carried to approve the consent agenda with a minor revision to the Minutes of October 25, 2018. Minutes of Regular Board Meeting of October 25, 2018, Accounts Payable

for October and November, 2018.

AGENCY GENERAL (3:41- 10:07)

Board Recognition

Adoption of Resolution No. 2018-22, Honoring Robert Manassero for his service as Board Member of the Amador Water Agency

MOTION: It was moved by Director Thomas seconded by Director Molinelli Jr. and unanimously carried to adopt Resolution No. 2018-22, Honoring Robert Manassero for his service as Board Member of the Amador Water Agency.

AWA Board of Directors (10:08- 12:24)

Oath of Office – Swearing in of Directors

Directors Arthur J. Toy, Susan Peters, and Paul Molinelli Jr.

Public Comment:

Dana Jorgensen, Assemblyman Bigelow's Office- (12:25- 15:50)

AWA Board of Directors-Election of Officers for 2019 (15:50-17:09)

President, Vice President, Secretary, and Clerk of the Board

MOTION: It was moved by Director Thomas, seconded by Director Toy, and unanimously carried to nominate and elect Director Molinelli Jr. as President, Director Farrington as Vice President, General Manager Mancebo as Secretary and Cris Thompson as Clerk of the Board

Board Calendar

Approval of the 2019 Board Calendar

MOTION: It was moved by Director Thomas, seconded by Director Farrington and unanimously carried to approve the 2019 Board Calendar with November meeting dates as suggested.

2019 Committee Assignments (18:00 -27:42)

Discussion and possible action to approve the draft Committee Assignments for 2018

MOTION: It was moved by Director Thomas, seconded by Director Toy and unanimously carried to approve the 2019 Committee Assignments as revised.

AGENCY GENERAL (29:57- 1:45:57)

Fiscal Year 2017/ 2018 Annual Audit

Presentation of FY2017/2018 Annual Audit by Ingrid Shepline from the firm of Richardson and Co.

Direction to auditors to finalize the audit ending June 30, 2018

MOTION:

It was moved by Director Toy, seconded by Director Farrington, and unanimously carried to direct Richardson and Co. to finalize the audit report ending June 30, 2018

RECESS was called at 11:05 a.m. **SESSION** resumed at 11:11 a.m.

Raw Water Service Agreement with Jackson Valley Irrigation District (1:46:28-2:10:17)

Discussion and possible action to authorize the General Manager to execute an agreement for raw water supply with Jackson Valley Irrigation District for up to 500 AF annually at a rate not to exceed 2 CFS and file a CEQA Notice of Exemption for the project.

MOTION: It was moved by Director Thomas, seconded by Director Peters and unanimously carried to authorize the General Manager to execute an agreement for raw water supply with Jackson Valley Irrigation District for up to 500 AF annually at a rate not to exceed 2 CFS for \$25.00 per AF as an initial cost which can thereafter be adjusted, and to file a CEQA Notice of Exemption for the project

WATER SYSTEM

Community Facilities District No. 1-Annexation No.2 (2:10:30- 2:29:19)

Public Hearing for the proposed Annexation of Territory to CFD No. 1 (Amador Water System)

President Molinelli Jr. declared the public hearing open at 11:47 a.m.

MOTION: It was moved by Director Thomas, seconded by Director Peters and unanimously carried to close the public hearing at 11:48 a.m.

Consideration of Resolution No. 2018-23, A Resolution of the Board of Directors of the Amador Water Agency Annexing Territory to a Community Facilities District

MOTION: It was moved by Director Thomas, seconded by Director Peters and unanimously carried to adopt Resolution No. 2018-23, A Resolution of the Board of Directors of the Amador Water Agency Annexing Territory to a Community Facilities District

Consideration of Resolution No. 2018-24, A Resolution of the Board of Directors of the Amador Water Agency Calling a Special Election within the Territory to Annex to Community Facilities District No. 1 (Amador Water System)

MOTION: It was moved by Director Thomas, seconded by Director Peters and unanimously carried to adopt Resolution No. 2018-24, A Resolution of the Board of Directors of the Amador Water Agency Calling a Special Election within the Territory to Annex to Community Facilities District No. 1 (Amador Water System)

Board President Molinelli Jr. called for the announcement of the results of the special tax election:

Board Clerk Thompson announced results:

There is 2 qualified landowner ballots

1 ballot was cast

There are 3 qualified landowner votes

A total of 2 votes were cast

Yes Votes are 2

No Votes are 1

President Molinelli announced the Special Tax measure for Annexation of Territory to Community Facilities District No. 1 passes with 100% support

Consideration of Resolution No. 2018-25, A Resolution of the Board of Directors of the Amador Water Agency Declaring Results of Special Tax Election, Determining Validity of Prior Proceedings, and Directing Recording of Notice of Special Tax Lien

MOTION: It was moved by Director Thomas, seconded by Director Farrington and unanimously carried to adopt Resolution No. 2018-25, A Resolution of the Board of Directors of the Amador Water Agency Declaring Results of Special Tax Election, Determining Validity of Prior Proceedings, and Directing Recording of Notice of Special Tax Lien for the Amador Water Agency, Community Facilities District No. 1 (Annexation No. 2)

WASTEWATER SYSTEM (2:30:54- 3:11:08)

Lake Camanche Unit 6 Wastewater Treatment Plant Improvement Project

Discussion and possible action to adopt a Mitigated Mitigated Negative Declaration and Mitigation Monitoring and Reporting Plan and direction to staff to file, the Final Mitigated Negative Declaration (MND), Initial Study (IS), Mitigation Monitoring and Reporting Plan (MMRP), and Notice of Determination (NOD) for the Lake Camanche Unit 6 Wastewater Treatment Plant (WWTP) Improvement Project.

No Action taken, this item will be placed on the Board Meeting agenda in January, 2019

CLOSED SESSION was called at 12:30 p.m.

A. Conference with Legal Counsel Pursuant to Government Code Section

54956.9(D)(1) – Existing Administrative Proceedings – State Water Resources Control

Board Bay-Delta Water Quality Control Plan Update Proceeding

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B. Conference with Agency Negotiators Pursuant to Government Code Section 54956.8 (b) with direction regarding the terms for a one time water transfer with Bay Area Water Supply and Conservation Agency (BAWSCA)

C. Conference with legal counsel--anticipated litigation; Government Code sections 54954.5(c) and 54956.9(a) and (d)(4); consideration of initiation of litigation involving one case.

D. Conference with Legal Counsel Pursuant to Government Code Sections 54956.9(a) and (d)(1) -- Existing Litigation – Howard Jarvis Taxpayers Association, et al. v. Amador Water Agency, et al. (Amador Superior Court Case No. 16-CVC-09564/Third District Court of Appeal Case No. C081757).

E. Conference to provide Agency's labor negotiator[s], with direction concerning changes to General Manager's compensation and benefits; Government Code sections 54954.5(f) and 54957.6.

OPEN SESSION resumed at 2:11 p.m.

AGENCY GENERAL (3:11:45- 3:14:44)

General Manager Compensation

Discussion and possible action regarding proposed changes in the General Manager's compensation and benefits.

President Molinelli Jr. reported out that the General Manager's compensation will be increased by 4%, retroactive to July 1st, 2018.

WATER SYSTEM (3:14:45- 3:24:44)

lone Hydroelectric Facility

Discussion and possible action to authorize the General Manager to execute the State Energy Resources Conservation and Development Commission loan amendment which increases the 1% interest loan for the lone Hydroelectric project by \$549,198 and extends the construction period to December 31, 2019.

MOTION: It was moved by Director Toy, seconded by Director Thomas and unanimously carried to authorize the General Manager to execute the State Energy Resources Conservation and Development Commission loan amendment which increases the 1% interest loan for the lone Hydroelectric project by \$549,198 and extends the construction period to December 31, 2019.

Discussion and action to authorize the General Manager to develop and execute amendment

#2 with NLine Energy, Inc. regarding various additional work discussed in the staff report below for an increased compensation not to exceed \$60,000 which will be paid from the grant and loan proceeds from the California Energy Commission.

MOTION: It was moved by Director Thomas, seconded by Director Farrington and unanimously carried to authorize the General Manager to develop and execute amendment #2 with NLine Energy, Inc. regarding various additional work discussed in the staff report for an increased compensation not to exceed \$60,000 which will be paid from the grant and loan proceeds from the California Energy Commission.

AGENCY GENERAL (3:24:55- 3:32:45)

Salary Survey

Discussion and possible action regarding the Assistant General Manager proposed salary range

MOTION: It was moved by Director Toy, seconded by Director Thomas and carried to approve and adopt the recommendations from Bryce Consulting for the Assistant General Manager Position

Ayes: Directors Thomas, Toy, Peters and Molinelli Jr.

Noes: Director Farrington

Absent: None

Abstain: None

COMMITTEE REPORTS, SPECIAL ASSIGNMENTS AND DIRECTOR COMMENTS

A. Budget and Finance Committee (11-20-18) (3:32:45- 3:38:25)

Director Farrington excused himself from the meeting at 2:39 p.m.

ACWA CONFERENCE

A. Report on attendance by Managers Mancebo, Thompson, and Evensen

DEPARTMENT REPORTS (3:54:33- 4:22:03)

Staff Reports will be provided by Managers to update the Board of Directors on current activities within their areas of responsibility

A. Administration/Finance

B. Operations

C. Engineering

FUTURE AGENDA TOPICS

Audit Management Letter Report

OPEB Obligations assigned to Budget and Finance

ADJOURNMENT

President Molinelli Jr. adjourned the meeting at 3:22 p.m.



Cris Thompson

Clerk of the Board of Directors

Approved: 01-10-19