

AMADOR WATER AGENCY

Board of Directors

Regular Meeting

12800 Ridge Road, Sutter Creek, CA 95685

June 27, 2019

9:00 a.m.

Website Address: www.amadorwater.org

Please Note: Members of the public will have the opportunity to directly address the Agency Board of Directors concerning any item listed on the Agenda below before or during consideration of that item.

There is a three minute time limit per person

In order to better accommodate members of the public, specific times above for Agenda Items will be heard at the specified time or soon thereafter. Agenda Items without specific times may be rearranged to accommodate the Board's schedule.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. ADDITIONS TO AGENDA

- a. Items added to the agenda must be approved by the Board pursuant to Government Code Section 54954.2

3. PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA

A. Discussion items only, no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of Amador Water Agency; however, any matter that requires action will be referred to Staff for a report and action at a subsequent Board meeting. Please note there is a three (3) minute time limit per person

4. CONSENT AGENDA

Items listed on the consent agenda (see attached) are considered routine and may be enacted by one motion. Any item may be removed for discussion and made a part of the regular agenda at the request of a Board member(s).

5. WATER SYSTEM

A. Fiscal Year 2019-2020 Budget

1. Discussion and possible action to approve the FY 2019-2020 Budget and Capital Improvement Plan (CIP) – Draft Budget was not available for agenda posting and shall be provided prior to the meeting once available.

2. Discussion and possible action to adopt Resolution 2019-20 authorizing the payment of certain expenditures consistent with the levels of those expenses as evidenced in the 2018-2019 annual budget.

BOARD OF DIRECTORS

B. Equipment Purchase Request

1. Discussion and possible action to authorize the General Manager to purchase a new ATV for the canal, not to exceed \$9,600.

6. GENERAL MANAGER'S REPORT

General discussion of various items in progress within each area of responsibility. This is for informational and communication purposes. Discussion only, no formal action will be taken. Any matter requiring action will be placed on an upcoming agenda for consideration

7. ASSISTANT GENERAL MANAGER'S REPORT

General discussion of various items in progress within each area of responsibility. This is for informational and communication purposes. Discussion only, no formal action will be taken. Any matter requiring action will be placed on an upcoming agenda for consideration

8. BOARD OF DIRECTOR DISTRICT REPORTS, COMMITTEE REPORTS AND DIRECTOR COMMENTS - The Board Members may report on various activities, meetings, etc. that they have been involved in. Discussion only, no formal action will be taken. Any matter requiring action will be placed on an upcoming agenda for consideration.

A. Budget Workshop (06-18-19)

B. CAMRA (06-19-19)

C. Cosumnes Groundwater Sub Basin Working Group (6-19-19)

9. FUTURE AGENDA TOPICS -This item is to provide the Board Members an opportunity to request items to be placed on future agendas.

10. CLOSED SESSION

A. Pursuant to Government Code Section 54957 Public Employee Performance Evaluation- General Manager

11. ADJOURNMENT

BOARD OF DIRECTORS

**AMADOR WATER AGENCY
CONSENT AGENDA
June 27, 2019**

Items listed on the consent agenda are considered routine and may be enacted by one motion. Any item may be removed for discussion and made a part of the regular agenda at the request of a Board member(s).

1. MINUTES

- A. Approval of minutes of the Regular Board Meeting of June 13, 2019
- B. Approval of minutes of the Special Board Meeting of June 13, 2019
- C. Approval of minutes of the Special Board Meeting of June 13, 2019

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, then please contact Cris Thompson at (209) 223-3018 or (209) 257-5281 (fax). Requests must be made as early as possible, and at least two-full business days before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the Amador Water Agency Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection and copying at 12800 Ridge Rd, Sutter Creek CA 95685

BOARD OF DIRECTORS

Paul Molinelli Jr., President Rich Farrington, Vice President Gary Thomas Susan Peters Art Toy

Consent Agenda Item 1.A.
Unapproved

**AMADOR WATER AGENCY
Board of Directors
Regular Meeting**

June 13, 2019

MINUTES

Directors Present: Paul Molinelli Jr. President
Richard Farrington, Vice President
Art Toy
Gary Thomas
Susan Peters

Directors Absent: None

Staff Present: Gene Mancebo, General Manager
Cris Thompson, Assistant GM/ Clerk of the Board
Darrel Evensen, Engineering Manager
Tracey Hays, Finance Manager
Rick Ferreira, Operations Manager
Joshua Horowitz, Agency Legal Counsel

CALL TO ORDER- President Molinelli Jr. called the meeting to order at 9:01 a.m.

ADDITIONS TO THE AGENDA- None

INTRODUCTION OF NEW EMPLOYEE
Riley Anderson - Construction I

PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA – None

CONSENT AGENDA (02:20 - 4:36)

MOTION: It was moved by Director Farrington, seconded by Director Thomas to approve the consent agenda with the exception of the Minutes of May 23, 2019 which were pulled for discussion

Regular Board Meeting
June 13, 2019

Consent Agenda Item- Item 1.A-Minutes of May 23, 2019- Director Farrington asked for clarification regarding reporting out on the property purchase. Manager Mancebo stated he will report out on the close of the property at the next Board Meeting.

MOTION: It was moved by Director Farrington, seconded by Director Thomas and unanimously carried to approve the minutes of May 23, 2019.

WASTEWATER SYSTEM (4:38- 22:56)

Wastewater Rate Adjustment

Discussion and possible action to implement the adopted wastewater inflationary rate adjustment of 3%

MOTION: It was moved by Director Toy, seconded by Director Thomas and unanimously carried to approve the 3% wastewater inflationary rate adjustment for wastewater.

AGENCY GENERAL (23:15-36:09)

Association of California Water Agencies (ACWA) Committee Nomination

Discussion and possible action to adopt Resolution No. 2019-11 nominating Gene Mancebo as a Board Member to the Association of California Water Agencies (ACWA) Region 3 Board. Discuss and consider participation in other ACWA committees by Board Members and staff.

MOTION: It was moved by Director Thomas, and seconded by Director Farrington to adopt Resolution No. 2019-11 nominating Gene Mancebo as a Board Member to the Association of California Water Agencies (ACWA) Region 3 Board.

Ayes: Directors Thomas, Farrington, Peters, and Molinelli Jr.

Noes: Director Toy

Absent: None

Abstain: None

Mountain Counties Water Resource Association (MCWRA) (36:10- 44:19)

Discussion and possible action regarding an Agency Board Member to serve as a Director on the Board of MCWRA.

MOTION: It was moved by Director Farrington, seconded by Director Toy and unanimously carried to nominate President Molinelli Jr to serve as a Director on the Board of MCWRA.

PG&E Public Safety Power Shutoff Program (PSPS) (44:21- 1:46:47)

Discussion regarding risk and liability to the Agency associated with inability to provide and water or wastewater service. - Information only

Impacts to Agency Facilities and Services resulting from Fires.

Discussion regarding risk and liability associated inability to provide service due to fires directly or fire induced power outages at critical Agency facilities.

RECESS was called at 10:49 a.m. **SESSION** resumed at 10:57 a.m.

LEGAL COUNSEL'S REPORT (1:47:05- 2:08:39

- A. Legislative report
- B. Discussion and possible action regarding Agency positions on other pending bills
- C. Other Legal Matters

AB 402 has been sent to the Legislative Committee to follow

RECESS was called at 11:20 a.m. **SESSION** resumed at 11:29 a.m.

CLOSED SESSION was called at 11:29 a.m.

- A. Conference with Legal Counsel Pursuant to Government Code Section 54956.9(D)(1) – Existing Administrative Proceedings – State Water Resources Control Board Bay-Delta Water Quality Control Plan Update Proceeding
- B. Conference with Agency Negotiators Pursuant to Government Code Section 54956.8 (b) with direction regarding the terms for a one-time water transfer with Bay Area Water Supply and Conservation Agency (BAWSCA)
- C. Conference with Legal Counsel Pursuant to Government Code Sections 54956.9(a) and (d)(1) -- Existing Litigation – In re PG&E Corporation and Pacific Gas and Electric Company, United States Bankruptcy Court for the Northern District of California, Case No. 19-30088-DM (Chapter 11)
- D. Conference with real property negotiator involving the purchase, sale, lease or exchange of real property designated as Amador County APNs 023-070-165, & 033-800-021; Gene Mancebo, Agency negotiator. Instructions to the negotiator may include price. Terms of payment or both. Government Code sections 54954.5 (b) and 54956.8

Regular Board Meeting
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Pursuant to Government Code Section 54957 Public Employee Performance Evaluation-
General Manager

OPEN SESSION RESUMED AT 2:59 NOTHING TO REPORT

ITEMS NOT DISCUSSED :

COMMITTEE REPORTS, SPECIAL ASSIGNMENTS AND DIRECTOR COMMENTS

- A. ACGMA (06-02-19)
- B. Budget and Finance (06-04-19)

DEPARTMENT REPORTS

- A. Administration/Finance
- B. Operations
- C. Engineering

FUTURE AGENDA TOPICS

ADJOURNMENT

President Molinelli Jr. adjourned the meeting at 3:00 P.M.

Cris Thompson
Clerk of the Board of Directors
Approved: _____

Consent Agenda Item 1.B.

Unapproved

AMADOR WATER AGENCY BOARD OF DIRECTORS Special Board Meeting June 13 2019

MINUTES

Directors Present: Paul Molinelli Jr., President
Rich Farrington, Vice President
Susan Peters
Gary Thomas
Art Toy

Directors Absent: None

Staff Present: Gene Mancebo, General Manager
Cris Thompson, AGM/ Clerk of the Board
Darrel Evensen, Engineering Manager
Rick Ferriera, Operations Manager
Tracey Hays, Finance Manager
Joshua Horowitz, Agency Legal Counsel

CALL TO ORDER President Molinelli Jr. called the Special Board meeting to order at 11:20 a.m.

Grand Jury Report

Discussion and possible direction regarding the Grand Jury Report.

President Molinelli created an Ad Hoc Committee to respond to the Grand Jury Report and assigned Directors Peters and Farrington to the Committee.

ADJOURNMENT- President Molinelli Jr. adjourned the meeting at 11:28 a.m.

Cris L. Thompson
Clerk of the Board of Directors
Approved: _____

Consent Agenda Item 1.C.

Unapproved

AMADOR WATER AGENCY BOARD OF DIRECTORS Special Board Meeting June 13 2019

MINUTES

Directors Present: Paul Molinelli Jr., President
Rich Farrington, Vice President
Susan Peters
Gary Thomas
Art Toy

Directors Absent: None

Staff Present: Gene Mancebo, General Manager
Cris Thompson, AGM/ Clerk of the Board
Darrel Evensen, Engineering Manager
Rick Ferriera, Operations Manager
Tracey Hays, Finance Manager
Joshua Horowitz, Agency Legal Counsel

CALL TO ORDER President Molinelli Jr. called the Special Board meeting to order at 3:01 p.m.

AGENCY GENERAL

Fiscal Year 2019-2020 Budget Workshop

Presentation of the draft FY 19-20 budget and proposed Capital Improvement Plan (CIP)

Discussion and possible direction to staff regarding the draft FY 19-20 budget and CIP

President Molinelli Jr. excused himself from the meeting at 4:08 p.m.

Direction to Staff to make revisions to the budget and to schedule a special board meeting for Tuesday, June 18, 2019 at 9:00 a.m. for further review of the budget.

ADJOURNMENT- Vice President Farrington adjourned the meeting at 5:36 p.m.

Cris L. Thompson, Clerk of the Board of Directors

Approved

Special Board Meeting
June 13, 2019
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**RESOLUTION NO. 2019-12
OF THE BOARD OF DIRECTORS OF THE AMADOR WATER AGENCY
AUTHORIZING THE PAYMENT OF CERTAIN EXPENDITURES**

WHEREAS, the Board of Directors of the Amador Water Agency is in the process of developing an annual budget for fiscal year 2019-2020;

WHEREAS, it is anticipated that the fiscal year 2019-2020 budget will be adopted on or before August 1, 2019; and

WHEREAS, the Agency is required to make routine and monthly payments for goods, services and maintenance as necessary to continue the day-to-day operations of Agency.

NOW, THEREFORE BE IT RESOLVED that for the period of July 1 through August 01, 2019, the Board of Directors of the Amador Water Agency hereby authorizes payment of expenses for goods, services and maintenance as are necessary to continue the day-to-day operations of the Agency consistent with the levels of those expenses as evidenced in the 2018-2019 annual budget.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Amador Water Agency at a Regular meeting held on this 27th day of June, 2019 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Signed and approved by me after its passage this 27th day of June, 2019.

Paul Molinelli, Jr.
President, Board of Directors

ATTEST:

Cris L. Thompson
Clerk of the Board of Directors

STAFF REPORT

Non- Budgeted Equipment Purchase

Requested Action:

Authorize the General Manager to purchase a new ATV at a cost not to exceed \$9,600.00, which will be paid by the water operation/maintenance fund.

Background:

Operations has two (2) ATV's for canal operations. One is 13 years old and the other one is 19 years old. Operations depends on the two ATVs to perform daily operations and maintenance of miles of canal. The 2006 ATV was a used ATV that we purchased in 2011.

The Canal ATV to be replaced is a 2006 Polaris 800 Sportsman. The odometer shows 4,145 miles, however, staff states that the odometer hasn't worked for a long time. Currently the transmission and centrifugal clutch are both seized up; front and rear brakes, including calipers and rotors, need to be replaced; front and rear suspension shocks and bushings need to be replaced; seat needs to be replaced (currently duct taped); front storage box sustained damage due to rollover (trunk lid and rack completely broke off); and, instrument cluster housing was also broken in the rollover accident. This machine is inoperable, unsafe and not feasible to repair. The unit we are requesting is lighter, has a lower center of gravity and has a narrower wheel base that will allow for passage through the existing 48" gates and is overall safer for Canal Operations and Maintenance.

Alternatives:

Because we need two ATV's to patrol the 24 miles of canal system, there is no good alternative other than patrolling on foot, which greatly reduces efficiency and productivity.

Fiscal Impact:

Total Purchase Cost: \$9,600.00
Net Budget Impact: \$9,800.00

Reviewed by Committee: No

Recommendation:

Authorize the General Manager to purchase a 2020 Honda Foreman FourTrac ATV not to exceed \$9,600.00, using 2018-19 GL# 102-04-562140, water operation/maintenance fund.

Prepared by: Rick Ferriera, Operations Manager

General Manager Report

Priority Items:

1. 2019/20 FY Budget preparation, review, and revisions
2. 2019 Grand Jury Report- Review and initiate plan for response development with Ad Hoc committee.
3. PGE Amendment: Follow up on latest draft review
4. Bay Area Water Supply and Conservation Agency (BAWSCA): Review AWA conserved water with EBMUD regarding transfer with BAWSCA
5. CAWP Water Right Application: Follow up with US Bureau of Reclamation regarding their protest.
6. Lake Camanche Village Median Household Income Survey: met with property owners in preparation for survey planned in July.

On-going Items:

7. Bay-Delta Water Quality Control Plan and Voluntary Settlement Agreement discussions/meetings on-going weekly-Governor taskforce to provide update..
8. Completed the acquisition of APN 030-170-026, a 14 acre parcel adjacent to the existing Pine Grove Leachfield for a purchase price of \$100,000.
9. Reporting/Discussion at the Calaveras Amador Mokelumne Authority (CAMRA) regarding the gut and amend of SB 474 (County of Origin water reservations); concept of a mutual aid agreement to share equipment and resources during power outages and other emergencies: and process for early detection, review, and action (including lobbyist & cost sharing) for legislation affecting CAMRA members..
10. PG&E Bankruptcy proceeding tracking with counsel and special counsel
11. Leadership Training, Leadership essentials for the Water Industry (JPIA)-all managers-DISC training all employees in groups.
12. Refine draft Strategic Plan- planning workshop for Board in July
13. Assist with information for AWA 60th anniversary-Presentation to Board of Supervisors in early July
14. Working with UMRWA (and Director Farrington) for implementation of a possible grant for DAC identification/project need assessment/ project development and future grant applications with coordinated efforts Amador/Calaveras Counties
15. Stainable Groundwater Management Act (SGMA) Grant from DWR for two monitoring wells. Site investigation underway, expect construction soon.
16. Discussions with property owners respecting possible Mt. Crossman tank site-preferred site being surveyed.
17. Discussion with owner regarding purchasing land adjacent to Mace Meadows Community Leachfield presented offer - Waiting response from partners
18. Investigating potential Reuse opportunities associated with Sutter Creek WWTP improvements- Will reach out to Suter Creek once more info is available
19. Misc. items and on-going meetings omitted