Engineering & Planning Committee  
(Directors Farrington and Peters)  
January 15, 2020  
2:00 p.m.  
12800 Ridge Rd  
Sutter Creek CA 95685

Public Notice: Members of the public will have the opportunity to directly address the Engineering Committee on any item listed on the Agenda below before or during consideration of that item.

There is a three minute time limit per person.

1. CALL TO ORDER

2. WATER AND WASTEWATER SYSTEMS
   a. Update on Ione WTP Upgrades
   b. 2018-2023 Strategic Plan
   c. Review of Draft Values
   d. Update on City of Sutter Creek Sewer Rate Increase
   e. Miscellaneous Project updates

3. ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, then please contact Cris Thompson at (209) 223-3018 or (209) 257-5281 (fax). Requests must be made as early as possible, and at least two-full business days before the start of the meeting.
Date: January 23, 2020
To: Board of Directors
From: John Kingsbury, Interim General Manager
Subject: Strategic Plan “VALUES”

This is to consider adopting “VALUES” and incorporating them into the Board’s 2018-2023 Strategic Plan.

Background:

The Board is committed to the long-term development of the Agency and its ability to serve its customers now and into the future. To this end, the Board developed and routinely reviews the Strategic Plan that aligns the Agency’s activities to its Mission Statement. The Strategic Plan is the Agency’s vision and philosophy. The Plan takes the vision expressed as a mission statement and with values that will guide the formulation of achievable objectives. The Strategic Plan focuses on resources of the Agency in a manner that strives to achieve the vision and, increase value to the customers.

As part of the Board’s discussion, it expressed interest to create and add “Values” to the Strategic Plan. A draft, prepared by Director Peters and Cris Thompson, was circulated to the Employees Association for input, has been reviewed by management and the Policy Committee.

Recommendation: Adopt the proposed “Values” and incorporate them into the 2018-2023 Strategic Plan
VALUES

ACCOUNTABILITY: Complete assigned tasks and perform the duties required by the job to fulfill or further the goals of the agency.

COLLABORATION: Emphasize internal and external collaboration in attaining objectives and resolving issues.

ENCOURAGEMENT: Respect and encourage differences of opinion.

ETHICS: Practice the highest ethical standards and maintain integrity throughout the organization.

HEALTH AND SAFETY: Ensure public and employee health and safety by conducting operations in strict accordance with all statutory and regulatory requirements.

PROFESSIONALISM: Achieve high levels of staff professionalism through career development, including training opportunities, and retention of skilled staff with competitive compensation.

RESOURCES: Protect sustainable resources.

RESPECT: Respect customers and employees while conducting Agency business.

TECHNOLOGY: Provide productive techniques, and new product innovation and equipment that offer workplace improvement measured in terms of increased safety, output, or savings in costs.

TRANSPARENCY: Transparent governance through open communication.

TRUST: Conviction to ethical verbal and non-verbal communication and actions cultivating the foundational behavior principle in a positive working environment.