

**AMADOR WATER AGENCY
Board of Directors
Regular Meeting**

February 13, 2020

MINUTES

Directors Present: Richard Farrington, President
Susan Peters, Vice President
Gary Thomas
Paul Molinelli Jr

Directors Absent: Randy Livingston

Staff Present: John Kingsbury, Interim General Manager
Cris Thompson, Assistant GM/ Clerk of the Board
Karen Gish, HR/ Office Manager
Tracey Hays, Finance Manager
Darrel Evensen, Engineering Manager
Rick Ferriera, Operations Manager
Joshua Horowitz, Agency Legal Counsel

CALL TO ORDER- President Farrington called the meeting to order at 9:00 a.m.

ADDITIONS TO THE AGENDA- None

INTRODUCTION OF NEW EMPLOYEE (00:42- 0:2:55)

Tim Brown; Instrumentation/ Electrical Supervisor

Operations Manager Ferriera recognized and thanked Jeff Randall for keeping the Electrical Department running during the past year while the two vacant positions were being filled.

PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA – None

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CONSENT AGENDA (00:03:15- 04:48)

Director Thomas asked to pull item 1.B., and President Farrington pulled item 3.A for discussion. These items will be heard following the agenda item 6.A.

MOTION: It was moved by Director Thomas, seconded by Director Molinelli Jr. and carried to approve consent agenda items 1.A, Minutes of the Regular Board Meeting of 01-23-20 and 2.A- Accounts Payable for January 2020.

Ayes: Directors Thomas, Peters, Molinelli Jr. and Farrington
Noes: None
Absent: Director Livingston
Abstain: None

PRESENTATIONS (04:48- 38:20)

Introduction and discussion with Amy Gedney, Sutter Creek City and Public Works Manager.

Consent item 2B-February 3, 2020 Special Board Meeting- comments (38:45- 46:55)

MOTION: It was moved by Director Peters, seconded by Director Molinelli Jr. and carried to approve the Special Board Meeting minutes of February 3, 2020.

Ayes: Directors Thomas, Peters, Molinelli Jr. and Farrington
Noes: None
Absent: Director Livingston
Abstain: None

Consent item 3.A- ATV Policy- (47:02- 54:13)

Direction was given to send the proposed ATV policy to the Risk Management Committee.

DEPARTMENT REPORTS (54:31- 1:26:14)

Staff Reports will be provided by Managers to update the Board of Directors on current activities within their areas of responsibility
Administration/Finance
Operations
Engineering

RECESS was called at 10:27 a.m. **SESSION** resumed at 10:39 a.m.

COMMITTEE REPORTS, SPECIAL ASSIGNMENTS AND DIRECTOR COMMENTS

(1:26:18- 1:45:34)

A. Legislative Committee (01-29-20)

- B. Mountain Counties Water Resources Association (01-31-20)
- C. Upper Mokelumne River Watershed Authority (01-24-20)
- D. ACGMA (02-03-20)
- E. Ad Hoc Committee -- GM Recruitment
- F. Ad Hoc Committee -- Wastewater Reuse Investigation

INTERIM GENERAL MANAGER RE-ORGANIZATION PLAN STATUS (1:45:43-3:09:27)

- A. Status report by Interim General Manager Kingsbury regarding an Agency re-organization plan
- B. Discussion and possible action to authorize filling a Customer Service Representative I position.
- C. Discussion and possible action to approve the Customer Service Supervisor job description and salary range.
- D. Discussion and possible direction to initiate the process of filling the Customer Service Supervisor position following the meet and confer process.

Public Comment:

Gail Cates
Sharon West, District 3 resident
Joel Mottishaw, AWA Water Treatment Supervisor

MOTION: It was moved by Director Molinelli Jr., seconded by Director Thomas, to fill the Customer Service I position.

MOTION 2: It was moved by Director Farrington, seconded by Director Molinelli Jr. to delay the decision on 9.B until after the Board mid-year budget review.

MOTIONS 1 & 2 were withdrawn

Discussion of items b. c. and d have been tabled for discussion at a future meeting.

RECESS was called at 12:24 p.m. **SESSION** resumed at 1:32 p.m.

AGENCY GENERAL (3:12:25- 3:32:01)

General Manager Recruitment

Discussion and possible action to authorize the Interim General Manager to execute a contract with Interwest Consulting Group to consult on recruiting a permanent General Manager.

MOTION: It was moved by Director Molinelli Jr., seconded by Director Peters and

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carried to authorize the Interim General Manager to execute a contract with Interwest Consulting Group to consult on recruiting a permanent General Manager for an amount not to exceed of \$15,000 for task 1 of the proposal.

Ayes: Directors Peters, Molinelli Jr., Thomas, Farrington
Noes: None
Absent: Director Livingston
Abstain: None

Quarterly Investment Report – **item not discussed**
Report of the Agency's Investment Performance through December 31, 2019

LEGAL COUNSEL'S REPORT (3:32:10- 3:50:54)

- A. Legislative report
- B. Discussion and possible action regarding Agency positions on pending bills
- C. Other Legal Matters

INTERIM GENERAL MANAGER REPORT (3:50:59- 3:51:23)

CLOSED SESSION was called at 2:13 p.m.

A. Conference with Legal Counsel Pursuant to Government Code Section 54956.9(D)(1) – Existing Administrative Proceedings – State Water Resources Control Board Bay-Delta Water Quality Control Plan Update Proceeding

B. Pursuant to Government Code Sections 54957 Public Employee Performance Evaluation- Interim General Manager

C. Conference with real property negotiator involving negotiations with Ciro Toma regarding the purchase, sale, lease or exchange of real property designated as Amador County APN 033-800-021

Report out from Closed Session- Direction was given to staff.

FUTURE AGENDA TOPICS-

Mid-Year budget review with cash flow forecast through 12-2020

Dr. Kelsi Williams presentation

Workshop for Risk Management

Workshop for Admin and Board Sections of the draft Administrative Policy Manual

ADJOURNMENT

President Farrington adjourned the meeting at 5:01 p.m.



Cris Thompson
Clerk of the Board of Directors

Approved:  _____