

Approved

**AMADOR WATER AGENCY
Board of Directors
Regular Meeting**

April 23, 2020

In order to accommodate the social distancing practices required to reduce the risk of spreading COVID-19 and provide for the safety of the public, our employees and Board of Directors, the Agency will conduct its public meetings via teleconference until further notice.

CLOSED SESSION was called at 9:00 a.m.

Pursuant to Government Code Sections 54957 Public Employee Performance Evaluation-Interim General Manager

OPEN SESSION WAS CALLED AT 10:14 a.m. (due to technical difficulties)

REPORT OUT FROM CLOSED SESSION:

President Farrington reported that direction was given to staff.

CALL TO ORDER – ROLL CALL

Director Livingston-Aye

Director Peters-Aye

Director Thomas-Aye

Director Molinelli Jr- Aye

Director Farrington- Aye

Staff Present:

John Kingsbury- Interim General Manager

Cris Thompson, Assistant GM/ Clerk of the Board

Karen Gish, HR Manager

Tracey Hays, Finance Manager

Darrel Evensen, Engineering Manager

Rick Ferriera, Operations Manager

Members of the Public:

James Bledsoe, Keller and Associates

Terrie Houssman, Grand Jury

Gail Cates, Grand Jury

Sharon West, Grand Jury

Tommy Daughetee, Citizen

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Shane Dante, Foothill Conservancy
Sanjay Gaur, Raftelis
Jeff Meyer, Hilltop Securities

ADDITIONS TO AGENDA -None

PUBLIC COMMENT FOR MATTERS NOT ON THE AGENDA -None

CONSENT AGENDA (03:10- 04:46)

MOTION: It was moved by Director Molinelli Jr., seconded by Director Peters and unanimously carried to approve the consent agenda as presented- Meeting Minutes of April 9, 2020, Special Board Meeting Minutes of April 16, 2020 and Accounts payable for the months of February and March, 2020.

Ayes: Directors Molinelli Jr., Peters, Thomas, Livingston, and Farrington
Noes: None
Absent: None
Abstain: None

AGENCY GENERAL

Water Master Plan (05:00- 27:26)

Progress Report Presentation by Keller and Associates

Financial Status Overview (27:58- 1:07:45)

Discussion and possible action regarding Year End Cash Projections

MOTION: It was moved by Director Livingston, seconded by Director Peters and unanimously carried that the Interim General Manager Kingsbury approve all Agency expenditures as essential and furthermore bring back options for dealing with the financial issues and the Interim General Manager is to bring back a general list of items that are considered essential and what is not.

Director Peters-Aye
Director Molinelli Jr- Aye
Director Thomas-Aye
Director Livingston-Aye
Director Farrington- Aye

Short Term Internal Loan (1:07:50- 1:16:18)

Discussion and possible direction to staff to draft a resolution to authorize a short term internal loan for an amount not to exceed \$500,000 from Wastewater Capital Cash Participation Fee Reserves Account to the Water Operating Cash Account

Direction was given to staff to bring back a Resolution authorizing a short-term internal loan along with other financial options to the Board at the May 14, 2020 Board meeting or to a Special Board Meeting if the notice requirements are met for the internal loan and the additional financial option information is available.

Public Comment:

Sharon West, Grand Jury

FY 2020-2021 Budget Schedule- Update (1:16:20- 1:18:56)

Agency Water, Wastewater and Participation Fees Cost of Service and Rate Study (1:18:48- 2:18:31)

Discussion and possible action to authorize the Interim General Manager to execute a contract with Raftelis to conduct a Water, Wastewater and Participation Fees Cost of Service and Rate Study for an amount not to exceed \$189,219

President Farrington reported that there was a revision to the scope and fee after the Board Agenda was posted, which reduced the total cost to \$184,804

Public Comment:

Sharon West, Grand Jury

MOTION: It was moved by Director Molinelli Jr., seconded by Director Peters and unanimously carried to execute a contract with Raftelis to conduct a Water, Wastewater and Participation Fees Cost of Service and Rate Study for an amount not to exceed \$184,804.

MOTION amended to include direction to the Interim General Manager to monitor the speed of the study and the impact on staff time and to develop a more extensive plan for input and public engagement.

Director Peters-Aye
Director Molinelli Jr- Aye
Director Livingston-Aye
Director Thomas-Aye
Director Farrington- Aye

Grand Jury Report FY 18-19 Response Status Update (2:18:50- 2:22:30)

Informational Only

Public Comment:

Gail Cates, Grand Jury

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Records Retention Policy (2:22:40- 2:26:46)

Discussion and possible action to adopt Resolution No. 2020-07- A resolution adopting a revised Records Retention Policy

MOTION: It was moved by Director Peters, seconded by Director Molinelli Jr. and unanimously carried to adopt Resolution 2020-07 adopting a revised Records Retention Policy.

Director Peters-Aye
Director Molinelli Jr- Aye
Director Livingston-Aye
Director Thomas-Aye
Director Farrington- Aye

Agency Policy Manual (2:27:17- 2:29:55)

Discussion and possible action to adopt Resolution No. 2020-08- Rescinding and Replacing Designated Portions Of The Agency’s Administrative Policy Manual, Approving new and Replacement Policies, and Reconfiguring the Manual.

MOTION: It was moved by Director Peters, seconded by Director Molinelli Jr. and unanimously carried to adopt Resolution No. 2020-08- Rescinding and Replacing Designated Portions of the Agency’s Administrative Policy Manual, Approving new and Replacement Policies, and Reconfiguring the Manual.

Director Peters-Aye
Director Molinelli Jr- Aye
Director Livingston-Aye
Director Thomas-Aye
Director Farrington- Aye

INTERIM GENERAL MANAGER REPORT (2:30:00- 2:35:44)

BOARD OF DIRECTOR DISTRICT REPORTS, COMMITTEE REPORTS AND DIRECTOR COMMENTS – (2:35:45- 2:37:32)

Budget and Finance (04-14-20)

FUTURE AGENDA TOPICS-

Internal Loan Resolution
Customer Outreach Program

ADJOURNMENT- President Farrington adjourned the meeting at 12:54 p.m.



Cris Thompson
Clerk of the Board of Directors

Approved: 5/15/20