

# ***Amador Water Agency***

*12800 Ridge Road, Sutter Creek, California  
Fiscal Year 2020-2021*

*Operating Budget Status Report  
As of July 31, 2020*



**SERVING THE WATER AND WASTEWATER NEEDS OF AMADOR COUNTY**

**Amador Water Agency**

**Fiscal Year 2020-21**

July 2020

Budget Status Report

***Executive Summary: Currently, the Agency is at 8.3% of the year.***

The Agency Operating budget is \$13,433,954

The actuals are contrasted against 8.3% of the Agency's budget.

**Operating:**

Total Operating Revenue is 9.9% of budget. Non Operating Revenues are 12.5% of budget. Operating Expenses are 5.7% of budget.

**Restricted/GIP:**

Currently \$770,591 is outstanding in grant reimbursements. Participation Fees received: \$64,729

Cash Analysis:

The Agency finished the period with an actual cash position of \$2,100,691

**FOOTNOTES:** Executive Summary Schedule

\*1 Water Sales are 9.9% of budget

\*2  
Waste Water Sales are 8.7% of budget

\*3 Other Operating Revenues are 9.9% of budget- Contract Services are now captured in other operating revenues. The new budget has separate GL's to capture this revenue. Non Operating Revenues are 12.5% of budget due to PG&E bankruptcy settlement payment received.

\*4 Salaries & Benefits are 6% of budget

\*5 Service and Supplies is 5.2% of budget.

\*6 Board of Directors expense is .8% of budget, Admin expenses are 6.2% of budget, Engineering expenses are 2.2% of budget  
Finance expense is 6.1 % of budget, Operations Expense is 5.4% of budget

\*7 Debt Service is 3.6% of budget.

**Amador Water Agency  
Grants Receivable  
2020-21**

Project		Amount Requested	Amount Received	Amount Outstanding	Date Submitted	Date Received	Days to Process
lone Hydro Grant CEC	Req 5	48,838	48,838		6/7/2019	8/9/2019	64
EPC-16-037	Req6	25,000	25,000		7/18/2019	8/22/2019	36
	Req 7	221,912	221,912		8/1/2019	9/5/2019	36
	Req 8	274,085	274,085		11/13/2019	12/20/2019	38
				153,348	Pending project completion		
Amador Canal Slide							
Redwood Tank Replacements (HMGP)	Inv 1	89,012	60,083		5/10/2020	6/19/2020	39
	Inv2	233,531		175,148	7/28/2020		
Pioneer Phase I (CDBG)	Inv 1	110,544	110,544	-	4/8/2020	5/7/2020	30
	Inv 2	201,006	201,006		6/1/2020	6/23/2020	22
	Inv3	23,442	23,442		6/30/2020	7/31/2020	30
Pioneer Phase III (USDA)**		442,095		442,095	Receivable not yet submitted		

1,669,464      964,909      770,591

Please Note: Amount Outstanding will not be the difference between requested and received due to the match share for Redwood Tank Project  
 \*\*USDA Funds can not be requested until the Letter of Conditions are met which follows the bid process currently in process

# AMADOR WATER AGENCY

## Operating Budget Status Report: FY 2020-21

As of July 31, 2020

	Projected FY 2019-20	Adopted Budget FY 2020-21	As of 7/31/2020	Percent Budget
<b>Revenues</b>				
Operating Revenues	11,573,613	9,665,790	956,245	9.9%
Non-Operating Revenues	-	2,953,749	369,669	12.5%
<b>Total Revenues</b>	<b>11,573,613</b>	<b>12,619,539</b>	<b>1,325,914</b>	<b>10.5%</b>
<b>Expenditures</b>				
Salaries and Benefits	5,929,549	6,352,905	379,885	6.0%
Services and Supplies	3,239,734	4,136,469	216,230	5.2%
<b>Total - Operations</b>	<b>9,169,283</b>	<b>10,489,374</b>	<b>596,116</b>	<b>5.7%</b>
Fixed Assets	110,099	-	-	#DN/0!
Debt Service	2,904,942	2,944,580	58,033	2.0%
<b>Total Operating Budget</b>	<b>12,184,324</b>	<b>13,433,954</b>	<b>654,149</b>	<b>4.9%</b>
<b>Revenue Surplus/(Shortfall)</b>	<b>(610,711)</b>	<b>(814,415)</b>	<b>671,766</b>	
Transfers In	1,378,892	818,386	-	0.0%
<b>Adjusted Surplus/(Shortfall)</b>	<b>768,181</b>	<b>3,971</b>	<b>671,766</b>	<b>16917.2%</b>
<b>By Department:</b>				
Board of Directors	41,470	91,092	735,080	0.8%
Administration	2,957,649	1,374,756	85,821,920	6.2%
Engineering	105,000	799,810	17,585,670	2.2%
Finance	263,124	1,343,675	81,762,010	6.1%
Operations	5,457,958	6,199,946	337,159,750	5.4%
Non Departmental	3,359,124	3,624,675	131,084,130	3.6%
<b>Total by Department</b>	<b>12,184,324</b>	<b>13,433,954</b>	<b>654,149</b>	<b>4.9%</b>

# AMADOR WATER AGENCY

Summary Operating Revenues: FY 2020-21

As of July 31, 2020

Agency	Projected FY 2019-20	Adopted Budget FY 2020-21	As of 7/31/2020	Percent Budget
<b>Water Sales</b>				
Monthly Service Charge	2,984,468	3,322,000	264,797	8.0%
Residential	1,807,149	1,850,000	239,949	13.0%
Commercial	685,834	700,000	70,962	10.1%
Limited Industrial	484,436	500,000	49,785	10.0%
Irrigation	156,797	168,500	19,310	11.5%
Wholesale	752,386	800,000	98,439	12.3%
Hydrant Use	15,746	18,200	5,769	31.7%
Wastewater Service Charges	1,712,000	1,827,103	150,137	8.2%
Adjustment to Sales - Write-Offs	(9,700)	-	-	#DIV/0!
Debt Service Charge	1,922,562	-	9,406	#DIV/0!
<b>Total Water Sales</b>	<b>10,511,678</b>	<b>9,185,803</b>	<b>908,554</b>	<b>9.9%</b>
<b>Other Operating Revenues</b>				
Meter Set Fees	23,810	45,000	3,110	6.9%
Service Revenue	111,868	117,000	167	0.1%
PG&E Contract Payments	162,269	-	-	#DIV/0!
Engineer & Inspection Fees	25,931	25,780	3,217	12.5%
Bad Debt Recovery	96	-	-	#DIV/0!
Interest - Operating	101,378	-	-	#DIV/0!
Property Tax Revenue	224,039	-	-	#DIV/0!
Other Operating Revenue	138,257	83,000	24,542	29.6%
City of Plymouth Payment (DS)	100,787	-	-	#DIV/0!
Capital Facility/Stand-by Fees	68,500	18,500	-	0.0%
Contract Services -Plymouth Water	45,000	53,800	3,451	6.4%
Contract Services - Plymouth Wastewater	-	10,524	1,091	10.4%
Contract Services - River Pines Water	45,000	49,890	8,026	16.1%
Contract Services - River Pines WW	-	54,163	2,126	3.9%
Contract Services - PG&E	15,000	22,330	1,961	8.8%
<b>Total Other Op Revenues</b>	<b>1,061,935</b>	<b>479,987</b>	<b>47,691</b>	<b>9.9%</b>
<b>Total Operating Revenues</b>	<b>11,573,613</b>	<b>9,665,790</b>	<b>956,245</b>	<b>9.9%</b>
<b>Non-Operating Revenues</b>				
Capital Facility/Stand-by Fees	-	65,750	1,497	2.3%
Property Tax Revenue	-	354,000	-	0.0%
CFD Revenues	-	134,375	-	0.0%
Debt Service Charge	-	1,922,600	151,091	7.9%
City of Plymouth Payment (Debt Service)	-	149,459	-	0.0%
Operating Interest Income	-	101,217	5	0.0%
PG&E Payments (ATL- Flow)	-	155,000	217,076	140.0%
Power Sales, Lone Dam	-	-	-	#DIV/0!
Grants/OES Reimbursements	-	-	-	#DIV/0!

# AMADOR WATER AGENCY

Summary Operating Revenues: FY 2020-21

As of July 31, 2020

Agency	Projected FY2019-20	Adopted Budget FY 2020-21	As of 7/31/2020	Percent Budget
Gain/Loss on Disposal of Assets	-	-	-	#DIV/0!
Bad Debt Recovery	-	100	-	0.0%
Other Non-Op Revenue	-	71,248	-	0.0%
<b>Total Non-Operating Revenues</b>	<b>-1</b>	<b>2,953,749</b>	<b>369,669</b>	<b>12.5%</b>
<b>To I Revenue ,- Operations</b>	<b>U,S:73,613</b>	<b>12,6,53.9</b>	<b>1,325,914</b>	<b>10S%</b>
Transfer In Debt Service	274,352	-	-	#DIV/0!
Transfer In Agency General	110,126	54,508	-	0.0%
Transfer In Interfund Loans	67,829	73,649	-	0.0%
Transfer In CFD	272,482	-	-	#DIV/0!
Transfer In From Reserves	171,588	-	-	#DIV/0!
Transfer In New Participation Fees	399,144	175,000	-	0.0%
Transfer In Other	83,371	74,321	-	0.0%
Transfer In for CIP Projects	-	89,331	-	0.0%
Transfer In for CIP Grant Projects	-	336,328	-	0.0%
Transfer In for CIP Projects - Overhead	-	15,249	-	0.0%
<b>Total TI"ans'fer lo</b>	<b>1 7, \$9!</b>	<b>1,325,914</b>	<b>1,325,914</b>	<b>9.9%</b>
<b>Total Revenues an(l Transfers In</b>	<b>12,952,505</b>	<b>13 43:7,925</b>	<b>1,325,914</b>	<b>9.9%</b>

**AMADOR WATER AGENCY**  
**Summary Operating Expenditures : FY 2020-21**  
**As of July 31, 2020**

Agency	Projected FY2019-20	Adopted Budget FY 2020-21	As of 7/31/2020	Percent Budget
<b>Salaries and Benefits</b>				
Salaries/Wages	3,230,486	3,868,191	222,593	5.8%
Overtime	116,000	100,700	5,387	5.3%
Standby	56,292	74,961	5,245	7.0%
Medical/Dental Benefits	199,962	1,429,277	117,023	8.2%
Retirement Benefits	-	775,969	22,964	3.0%
Other Benefits	2,326,809	103,807	6,673	6.4%
<b>Total Salaries and Benefits</b>	<b>5,929,549</b>	<b>6,352,905</b>	<b>379,885</b>	<b>6.0%</b>
<b>Services and Utilities</b>				
Distribution/Collection	168,000	158,000	6,129	3.9%
Meter Replacement	15,542	15,000	-	0.0%
Meters New	1,460	5,000	-	0.0%
Transmission System	8,200	15,000	1,249	8.3%
Canal-Clean/Chems/Tests/O&M	6,000	8,000	58	0.7%
Storage/Dams/Reservoirs	18,380	21,885	992	4.5%
Disposal	28,000	28,840	520	1.8%
Treatment Plants	95,000	120,000	5,961	5.0%
Chemicals	153,405	172,467	13,208	7.7%
Water Tests	70,000	67,677	-	0.0%
Vehicle Fleet	161,537	159,808	15,145	9.5%
Vehicle Maintenance/Repair	73,000	64,504	4,273	6.6%
Gas & Oil	136,000	142,500	5,399	3.8%
Electricity - PGE	324,901	301,320	23,513	7.8%
Other Utilities	255,500	272,881	14,894	5.5%
Power Foregone	35,000	50,000	-	0.0%
Radios	24,489	10,796	2,944	27.3%
Small Tools	7,800	13,500	93	0.7%
Tool/Equip Maint/Replace	20,500	20,000	248	1.2%
Tool & Equipment Rental	-	24,000	1,066	4.4%
Safety/Supplies/Maint	18,750	25,000	1,487	5.9%
Uniforms	-	-	-	#DIV/0!
Air District Permits	3,500	6,500	2,853	43.9%
State Health Dept Fees	101,887	126,000	-	0.0%
Licenses & Certifications	6,522	8,026	666	8.3%
Sprayfield Mowing	42,000	74,720	-	0.0%
Tank/Res-Diving & Insp/Maint	12,500	12,500	-	0.0%
Hydro Electric -Tanner/lone	-	30,000	-	0.0%
Misc Repair/Maintenance	-	15,000	-	0.0%
To/From Operating Expenses	-	-	-	#DIV/0!
Valves/Fire Hydrant Exercising	1,500	4,500	-	0.0%
Facility Maintenance	25,000	20,000	44	0.2%
SCADA Annual Service Contract	25,000	40,000	-	0.0%
Instrumentation - Svc Cnt	1,200	12,000	-	0.0%
Director Compensation	-	-	-	#DIV/0!

# AMADOR WATER AGENCY

## Summary Operating Expenditures: FY 2020-21

As of July 31, 2020

Agency	Projected FY 2019-20	Adopted Budget FY 2020-21	As of 7/31/2020	Percent Budget
Director Travel/Conference/Meals	7,200	6,639	-	0.0%
Director Insurance	-	-	-	#DIV/0!
Election Expense	-	25,000	-	0.0%
Office Supplies	13,200	11,400	216	1.9%
Publications	2,588	3,650	-	0.0%
Postage	4,226	4,150	(2)	0.0%
Printing	3,845	4,450	600	13.5%
Ofc Equip Mntc/Software	113,4	136,000	29,255	21.5%
IT Contract Services	130,572	160,032	-12,942	8.1%
Server Replacements	41,157	31,000	-	0.0%
Safety Training	-	20,000	-	0.0%
Training	28,220	25,000	234	0.9%
Conferences	9,641	5,000	-	0.0%
Tuition Reimbursement	-	-	-	#DIV/0!
Customer Billing	126,608	148,000	2,807	1.9%
Mileage/Travel/Meals	2,678	1,850	6	0.3%
Uniforms	29,400	34,000	2,233	6.6%
HR Activities	7,897	8,000	703	8.8%
Membership Dues	73,123	65,120	11,032	16.9%
Property Tax Admin Costs	-	8,750	-	0.0%
Bond Administration Fees	1,875	-	833	#DIV/0!
Merchant/Credit Card Fees	44,500	50,000	3,809	7.6%
Bad Debt Recovery Fees	100	200	-	0.0%
Employee Relations	2,884	2,000	-	0.0%
Public Relations	5,080	6,185	-	0.0%
Lobbying Activity	7,562	500	-	0.0%
Ofc Bldg & Grnds Mntc/Util	89,500	91,500	4,728	5.2%
Building Security	-	-	-	#DIV/0!
Telephone/Ans Svc - Ofc	55,600	58,500	2,380	4.1%
County Liens	9,513	-	-	#DIV/0!
Retiree Health Benefits	-	240,557	18,555	7.7%
JPIA Wellness Expense	-	-	-	#DIV/0!
To/From Admin Expense	(47,871)	(54,479)	-	0.0%
Unemployment Claims	-	25,000	-	0.0%
Insurance (Property/Liability)	108,790	95,000	10,541	11.1%
Insurance Claims	500	-	-	#DIV/0!
Consultants - Financial	85,041	40,300	10,040	24.9%
Consultants - Grants/Studies	8,323	199,804	1,800	0.9%
Mandated Plans	105,000	328,399	-	0.0%
Legal Fees	279,500	115,000	81	0.1%
Water Rights	1,354	-	-	#DIV/0!
Office Equipmnet Lease/Rental	48,119	-	2,694	#DIV/0!
Transfer Out - Capital Projects	-	144,538	-	0.0%
Transfer Out - Reserves	-	50,000	-	0.0%



**AMADOR WATER AGENCY**  
**Summary Operating Expenditures : FY 2020-21**  
**As of July 31, 2020**

Agency	Projected FY 2019-20	Adopted Budget FY2020-21	As of 7/31/2020	Percent Budget
<b>Total Services and Supplies</b>	3,239,734	4,136,469	216,230	5.2%
<b>Total Operations</b>	9,162,283	10,893,371	596,166	5.6%
<b>Fixed Assets</b>				
Office Equipment	-	-	-	#DIV/0!
Shop Equipment	16,999	-	-	#DIV/0!
Tools & Instruments	8,553	-	-	#DIV/0!
Equipment Vehicle Purchases	355	-	-	#DIV/0!
Projects	-	-	-	
To/From Fixed Assets	84,192	-	-	#DIV/0!
<b>Total Fixed Assets</b>	110,099	-	-	#DIV/0!
<b>Total Operations &amp; Fixed Assets</b>	9,272,382	10,893,371	596,166	5.7%