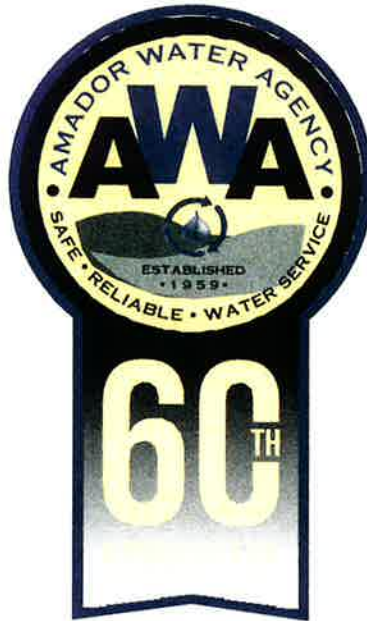


# ***Amador Water Agency***

*12800 Ridge Road, Sutter Creek, California  
Fiscal Year 2020-2021*

*Operating Budget Status Report  
As of September 30, 2020*



**SERVING THE WATER AND WASTEWATER NEEDS OF AMADOR COUNTY**

**Amador Water Agency**

**Fiscal Year 2020-21**

September 2020

Budget Status Report

**Executive Summary: Currently, the Agency is at 25% of the year.**

The Agency Operating budget is \$13,433,954

*The CIP budget is \$*

The actuals are contrasted against 25% of the Agency's budget.

Operating: Total Operating Budget- Revenue and Expense is 18.3% of budget (6.7% under budget)

Restricted/CIP:

Currently \$659,454 is outstanding in grant reimbursements. Water Participation Fees received to date : \$81,684 Wastewater Participation Fees \$73,829

Cash Analysis:

The Agency finished the period with an actual cash position of \$2,254,173

**Notes**

Page 3

Board of Directors expense is 3.7% of budget, Admin expenses are 20.1% of budget, Engineering expenses are 8.6% of budget, Finance expense is 20.8% of budget, Operations Expense is 20% of budget and Non-departmental is 10.2%

Page 3

Debt Service is 13% of budget.

Page 4

Water and Wastewater Revenues are 30.4% of budget

Pages 4 & 5

Other Operating Revenues are 17.9% of budget- Contract Services are now captured in other operating revenues. This total is low compared to budget due to COVID 19 and the Agency not being allowed to charge late fees, door tags etc. Non Operating Revenues are 24.6%

Page 6

Salaries & Benefits are 19.9% of budget

Pages 6,7 & 8

Service and Supplies is 19.7% of budget.

**Amador Water Agency**  
**Grants Receivable**  
**September 2020-21**

| Project                          |       | Amount Requested | Amount Received | Amount Outstanding | Date Submitted               | Date Received | Days to Process |
|----------------------------------|-------|------------------|-----------------|--------------------|------------------------------|---------------|-----------------|
| Ione Hydro Grant CEC             | Req 5 | 48,838           | 48,838          |                    | 6/7/2019                     | 8/9/2019      | 64              |
| EPC-16-037                       | Req 6 | 25,000           | 25,000          |                    | 7/18/2019                    | 8/22/2019     | 36              |
|                                  | Req 7 | 221,912          | 221,912         |                    | 8/1/2019                     | 9/5/2019      | 36              |
|                                  | Req 8 | 274,085          | 274,085         |                    | 11/13/2019                   | 12/20/2019    | 38              |
|                                  |       |                  |                 | 153,348            | Pending project completion   |               |                 |
| Amador Canal Slide               |       |                  |                 | 31,198             |                              |               |                 |
| Redwood Tank Replacements (HMGP) | Inv 1 | 60,083           | 60,083          | -                  | 5/10/2020                    | 6/19/2020     | 39              |
| Retention                        | Inv 1 | 6,676            |                 | 6,676              |                              |               |                 |
|                                  | Inv 2 | 157,633          | 157,633         | -                  | 7/31/2020                    | 9/4/2020      | 35              |
| Retention                        | Inv 2 | 8,372            |                 | 8,372              |                              |               |                 |
|                                  | Inv 3 | 92,379           | 92,379          | -                  | 8/31/2020                    | 9/30/2020     | 30              |
| Retention                        | Inv 3 | 15,969           |                 | 15,969             |                              |               |                 |
| Pioneer Phase II (CDBG)          | Inv 1 | 110,544          | 110,544         | -                  | 4/8/2020                     | 5/7/2020      | 30              |
|                                  | Inv 2 | 201,006          | 201,006         |                    | 6/1/2020                     | 6/23/2020     | 22              |
|                                  | Inv 3 | 23,442           | 23,442          |                    | 6/30/2020                    | 7/31/2020     | 30              |
|                                  | Inv 4 | 386,174          | 386,174         |                    | 9/4/2020                     | 9/18/2020     | 14              |
| Pioneer Phase III (USDA)**       |       |                  |                 | 443,891            | Receivable not yet submitted |               |                 |

1,632,112      1,601,095      659,454

Please Note: Amount Outstanding will not be the difference between requested and received due to the match share for Redwood Tank Project

\*\*USDA Funds can not be requested until the Letter of Conditions are met which follows the bid process currently in process

# AMADOR WATER AGENCY

## Operating Budget Status Report: FY 2020-21

As of September 30, 2020

|                                     | Projected<br>FY 2019-20 | Adopted<br>Budget<br>FY 2020-21 | As of 9/30/2020  | Percent<br>Budget |
|-------------------------------------|-------------------------|---------------------------------|------------------|-------------------|
| <b>Revenues</b>                     |                         |                                 |                  |                   |
| Operating Revenues                  | 11,573,613              | 9,665,790                       | 2,878,963        | 29.8%             |
| Non-Operating Revenues              | -                       | 2,953,749                       | 726,421          | 24.6%             |
| <b>Total Revenues</b>               | <b>11,573,613</b>       | <b>12,619,539</b>               | <b>3,605,384</b> | <b>28.6%</b>      |
| <b>Expenditures</b>                 |                         |                                 |                  |                   |
| Salaries and Benefits               | 5,929,549               | 6,352,905                       | 1,264,610        | 19.9%             |
| Services and Supplies               | 3,239,734               | 4,136,469                       | 813,554          | 19.7%             |
| <b>Total - Operations</b>           | <b>9,169,283</b>        | <b>10,489,374</b>               | <b>2,078,164</b> | <b>19.8%</b>      |
| Fixed Assets                        | 110,099                 | -                               | -                | #DIV/0!           |
| Debt Service                        | 2,904,942               | 2,944,580                       | 382,116          | 13.0%             |
| <b>Total Operating Budget</b>       | <b>12,184,324</b>       | <b>13,433,954</b>               | <b>2,460,280</b> | <b>18.3%</b>      |
|                                     |                         |                                 |                  |                   |
| <b>Revenue Surplus/(Shortfall)</b>  | <b>(610,711)</b>        | <b>(814,415)</b>                | <b>1,145,104</b> |                   |
| Transfers In                        | 1,378,892               | 818,386                         | 52,130           | 6.4%              |
| <b>Adjusted Surplus/(Shortfall)</b> | <b>768,181</b>          | <b>3,971</b>                    | <b>1,197,234</b> | <b>30150.2%</b>   |
| <b>By Department:</b>               |                         |                                 |                  |                   |
| Board of Directors                  | 41,470.00               | 91,091.70                       | 3,410.92         | 3.7%              |
| Administration                      | 2,957,649.00            | 1,374,756.00                    | 275,754.97       | 20.1%             |
| Engineering                         | 105,000.00              | 799,810.40                      | 69,077.41        | 8.6%              |
| Finance                             | 263,123.52              | 1,343,675.00                    | 279,950.78       | 20.8%             |
| Operations                          | 5,457,957.95            | 6,199,946.00                    | 1,237,339.76     | 20.0%             |
| Non Departmental                    | 3,359,124.00            | 3,624,675.00                    | 370,901.47       | 10.2%             |
| <b>Total by Department</b>          | <b>12,184,324</b>       | <b>13,433,954</b>               | <b>2,236,435</b> | <b>16.6%</b>      |

# AMADOR WATER AGENCY

Summary Operating Revenues: FY 2020-21

As of September 30, 2020

| Agency                                  | Projected<br>FY 2019-20 | Adopted<br>Budget<br>FY 2020-21 | As of 9/30/2020  | Percent Budget |
|---|-------------------------|---------------------------------|------------------|----------------|
| <b>Operating Revenues</b>               |                         |                                 |                  |                |
| Water Sales                             |                         |                                 |                  |                |
| Monthly Service Charge                  | 2,984,468               | 3,322,000                       | 828,917          | 25.0%          |
| Residential                             | 1,807,149               | 1,850,000                       | 755,237          | 40.8%          |
| Commercial                              | 685,834                 | 700,000                         | 228,364          | 32.6%          |
| Limited Industrial                      | 484,436                 | 500,000                         | 157,080          | 31.4%          |
| Irrigation                              | 156,797                 | 168,500                         | 57,857           | 34.3%          |
| Wholesale                               | 752,386                 | 800,000                         | 303,444          | 37.9%          |
| Hydrant Use                             | 15,746                  | 18,200                          | 12,468           | 68.5%          |
| Wastewater Service Charges              | 1,712,000               | 1,827,103                       | 449,765          | 24.6%          |
| Adjustment to Sales - Write-Offs        | (9,700)                 | -                               | -                | #DIV/0!        |
| Debt Service Charge                     | 1,922,562               | -                               | -                | #DIV/0!        |
| <b>Total Water Sales</b>                | <b>10,511,678</b>       | <b>9,185,803</b>                | <b>2,793,130</b> | <b>30.4%</b>   |
| <b>Other Operating Revenues</b>         |                         |                                 |                  |                |
| Meter Set Fees                          | 23,810                  | 45,000                          | 3,930            | 8.7%           |
| Service Revenue                         | 111,868                 | 117,000                         | 2,771            | 2.4%           |
| PG&E Contract Payments                  | 162,269                 | -                               | -                | #DIV/0!        |
| Engineer & Inspection Fees              | 25,931                  | 25,780                          | 26,745           | 103.7%         |
| Bad Debt Recovery                       | 96                      | -                               | 45               | #DIV/0!        |
| Interest - Operating                    | 101,378                 | -                               | 1                | #DIV/0!        |
| Property Tax Revenue                    | 224,039                 | -                               | -                | #DIV/0!        |
| Other Operating Revenue                 | 138,257                 | 83,000                          | 5,482            | 6.6%           |
| City of Plymouth Payment (DS)           | 100,787                 | -                               | -                | #DIV/0!        |
| Capital Facility/Stand-by Fees          | 68,500                  | 18,500                          | -                | 0.0%           |
| Contract Services - Plymouth Water      | 45,000                  | 53,800                          | 10,207           | 19.0%          |
| Contract Services - Plymouth Wastewater | -                       | 10,524                          | 2,040            | 19.4%          |
| Contract Services - River Pines Water   | 45,000                  | 49,890                          | 20,272           | 40.6%          |
| Contract Services - River Pines WW      | -                       | 54,163                          | 6,838            | 12.6%          |
| Contract Services - PG&E                | 15,000                  | 22,330                          | 6,896            | 30.9%          |
| Contract Services Pine Grove CSD        |                         |                                 | 607              |                |
| <b>Total Other Op Revenues</b>          | <b>1,061,935</b>        | <b>479,987</b>                  | <b>85,833</b>    | <b>17.9%</b>   |
| <b>Total Operating Revenues</b>         | <b>11,573,613</b>       | <b>9,665,790</b>                | <b>2,878,963</b> | <b>29.8%</b>   |
| <b>Non-Operating Revenues</b>           |                         |                                 |                  |                |
| Capital Facility/Stand-by Fees          | -                       | 65,750                          | 27,898           | 42.4%          |
| Property Tax Revenue                    | -                       | 354,000                         | -                | 0.0%           |
| CFD Revenues                            | -                       | 134,375                         | -                | 0.0%           |
| Debt Service Charge                     | -                       | 1,922,600                       | 481,446          | 25.0%          |
| City of Plymouth Payment (Debt Service) | -                       | 149,459                         | -                | 0.0%           |
| Operating Interest Income               | -                       | 101,217                         | 1                | 0.0%           |
| PG&E Payments (ATL - Flow)              | -                       | 155,000                         | 217,076          | 140.0%         |
| Power Sales, Ione Dam                   | -                       | -                               | -                | #DIV/0!        |

# AMADOR WATER AGENCY

## Summary Operating Revenues: FY 2020-21

As of September 30, 2020

| Agency                                  | Projected<br>FY 2019-20 | Adopted<br>Budget<br>FY 2020-21 | As of 9/30/2020  | Percent Budget |
|---|-------------------------|---------------------------------|------------------|----------------|
| Grants/OES Reimbursements               | -                       | -                               | -                | #DIV/0!        |
| Gain/Loss on Disposal of Assets         | -                       | -                               | -                | #DIV/0!        |
| Bad Debt Recovery                       | -                       | 100                             | -                | 0.0%           |
| Other Non-Op Revenue                    | -                       | 71,248                          | -                | 0.0%           |
| <b>Total Non-Operating Revenues</b>     | <b>-</b>                | <b>2,953,749</b>                | <b>726,421</b>   | <b>24.6%</b>   |
| <b>Total Revenues - Operations</b>      | <b>11,573,613</b>       | <b>12,619,539</b>               | <b>3,605,384</b> | <b>28.6%</b>   |
| <b>Transfers In</b>                     |                         |                                 |                  |                |
| Transfer In Debt Service                | 274,352                 | -                               | -                | #DIV/0!        |
| Transfer In Agency General              | 110,126                 | 54,508                          | -                | 0.0%           |
| Transfer In Interfund Loans             | 67,829                  | 73,649                          | -                | 0.0%           |
| Transfer In CFD                         | 272,482                 | -                               | -                | #DIV/0!        |
| Transfer In From Reserves               | 171,588                 | -                               | -                | #DIV/0!        |
| Transfer In New Participation Fees      | 399,144                 | 175,000                         | -                | 0.0%           |
| Transfer In Other                       | 83,371                  | 74,321                          | -                | 0.0%           |
| Transfer In for CIP Projects            | -                       | 89,331                          | 52,130           | 58.4%          |
| Transfer In for CIP Grant Projects      | -                       | 336,328                         | -                | 0.0%           |
| Transfer In for CIP Projects - Overhead | -                       | 15,249                          | -                | 0.0%           |
| <b>Total Transfers In</b>               | <b>1,378,892</b>        | <b>818,386</b>                  | <b>52,130</b>    | <b>6.4%</b>    |
| <b>Total Revenues and Transfers In</b>  | <b>12,952,505</b>       | <b>13,437,925</b>               | <b>3,657,514</b> | <b>27.2%</b>   |

**AMADOR WATER AGENCY**  
**Summary Operating Expenditures : FY 2020-21**  
**As of September 30, 2020**

| Agency                             | Projected<br>FY 2019-20 | Adopted<br>Budget<br>FY 2020-21 | As of 9/30/2020  | Percent Budget |
|------------------------------------|-------------------------|---------------------------------|------------------|----------------|
| <b>Salaries and Benefits</b>       |                         |                                 |                  |                |
| Salaries/Wages                     | 3,230,486               | 3,868,191                       | 719,070          | 18.6%          |
| Overtime                           | 116,000                 | 100,700                         | 18,871           | 18.7%          |
| Standby                            | 56,292                  | 74,961                          | 16,560           | 22.1%          |
| Medical/Dental Benefits            | 199,962                 | 1,429,277                       | 421,299          | 29.5%          |
| Retirement Benefits                | -                       | 775,969                         | 69,358           | 8.9%           |
| Other Benefits                     | 2,326,809               | 103,807                         | 19,452           | 18.7%          |
| <b>Total Salaries and Benefits</b> | <b>5,929,549</b>        | <b>6,352,905</b>                | <b>1,264,610</b> | <b>19.9%</b>   |
| <b>Services and Supplies</b>       |                         |                                 |                  |                |
| Distribution/Collection            | 168,000                 | 158,000                         | 27,468           | 17.4%          |
| Meter Replacement                  | 15,542                  | 15,000                          | 13,512           | 90.1%          |
| Meters New                         | 1,460                   | 5,000                           | -                | 0.0%           |
| Transmission System                | 8,200                   | 15,000                          | 1,249            | 8.3%           |
| Canal-Clean/Chems/Tests/O&M        | 6,000                   | 8,000                           | 1,725            | 21.6%          |
| Storage/Dams/Reservoirs            | 18,380                  | 21,885                          | 2,134            | 9.8%           |
| Disposal                           | 28,000                  | 28,840                          | 3,961            | 13.7%          |
| Treatment Plants                   | 95,000                  | 120,000                         | 11,997           | 10.0%          |
| Chemicals                          | 153,405                 | 172,467                         | 51,099           | 29.6%          |
| Water Tests                        | 70,000                  | 67,677                          | 17,717           | 26.2%          |
| Vehicle Fleet                      | 161,537                 | 159,808                         | 45,435           | 28.4%          |
| Vehicle Maintenance/Repair         | 73,000                  | 64,504                          | 10,923           | 16.9%          |
| Gas & Oil                          | 136,000                 | 142,500                         | 29,146           | 20.5%          |
| Electricity - PGE                  | 324,901                 | 301,320                         | 104,446          | 34.7%          |
| Other Utilities                    | 255,500                 | 272,881                         | 64,670           | 23.7%          |
| Power Foregone                     | 35,000                  | 50,000                          | 6,345            | 12.7%          |
| Radios                             | 24,489                  | 10,796                          | 3,087            | 28.6%          |
| Small Tools                        | 7,800                   | 13,500                          | 8,635            | 64.0%          |
| Tool/Equip Maint/Replace           | 20,500                  | 20,000                          | 2,537            | 12.7%          |
| Tool & Equipment Rental            | -                       | 24,000                          | 8,010            | 33.4%          |
| Safety/Supplies/Maint              | 18,750                  | 25,000                          | 4,034            | 16.1%          |
| Uniforms                           | -                       | -                               | -                | #DIV/0!        |
| Air District Permits               | 3,500                   | 6,500                           | 2,853            | 43.9%          |
| State Health Dept Fees             | 101,887                 | 126,000                         | -                | 0.0%           |
| Licenses & Certifications          | 6,522                   | 8,026                           | 666              | 8.3%           |
| Sprayfield Mowing                  | 42,000                  | 74,720                          | 3,130            | 4.2%           |
| Tank/Res-Diving & Insp/Maint       | 12,500                  | 12,500                          | -                | 0.0%           |
| Hydro Electric - Tanner/Ione       | -                       | 30,000                          | -                | 0.0%           |
| Misc Repair/Maintenance            | -                       | 15,000                          | -                | 0.0%           |
| To/From Operating Expenses         | -                       | -                               | -                | #DIV/0!        |
| Valves/Fire Hydrant Exercising     | 1,500                   | 4,500                           | -                | 0.0%           |
| Facility Maintenance               | 25,000                  | 20,000                          | 232              | 1.2%           |
| SCADA Annual Service Contract      | 25,000                  | 40,000                          | -                | 0.0%           |
| Instrumentation - Svc Cnt          | 1,200                   | 12,000                          | -                | 0.0%           |
| Director Compensation              | -                       | -                               | -                | #DIV/0!        |

**AMADOR WATER AGENCY**  
**Summary Operating Expenditures : FY 2020-21**  
**As of September 30, 2020**

| Agency                           | Projected<br>FY 2019-20 | Adopted<br>Budget<br>FY 2020-21 | As of 9/30/2020 | Percent Budget |
|----------------------------------|-------------------------|---------------------------------|-----------------|----------------|
| Director Travel/Conference/Meals | 7,200                   | 6,639                           | 20              | 0.3%           |
| Director Insurance               | -                       | -                               | -               | #DIV/0!        |
| Election Expense                 | -                       | 25,000                          | -               | 0.0%           |
| Office Supplies                  | 13,200                  | 11,400                          | 2,000           | 17.5%          |
| Publications                     | 2,588                   | 3,650                           | 149             | 4.1%           |
| Postage                          | 4,226                   | 4,150                           | 2,015           | 48.5%          |
| Printing                         | 3,845                   | 4,450                           | 1,053           | 23.7%          |
| Ofc Equip Mntc/Software          | 113,437                 | 136,000                         | 43,814          | 32.2%          |
| IT Contract Services             | 130,572                 | 160,032                         | 38,826          | 24.3%          |
| Server Replacements              | 41,157                  | 31,000                          | -               | 0.0%           |
| Safety Training                  | -                       | 20,000                          | 324             | 1.6%           |
| Training                         | 28,220                  | 25,000                          | 1,879           | 7.5%           |
| Conferences                      | 9,641                   | 5,000                           | -               | 0.0%           |
| Tuition Reimbursement            | -                       | -                               | -               | #DIV/0!        |
| Customer Billing                 | 126,608                 | 148,000                         | 25,630          | 17.3%          |
| Mileage/Travel/Meals             | 2,678                   | 1,850                           | 8               | 0.4%           |
| Uniforms                         | 29,400                  | 34,000                          | 6,699           | 19.7%          |
| HR Activities                    | 7,897                   | 8,000                           | 1,243           | 15.5%          |
| Membership Dues                  | 73,123                  | 65,120                          | 18,055          | 27.7%          |
| Property Tax Admin Costs         | -                       | 8,750                           | -               | 0.0%           |
| Bond Administration Fees         | 1,875                   | -                               | 833             | #DIV/0!        |
| Merchant/Credit Card Fees        | 44,500                  | 50,000                          | 27,641          | 55.3%          |
| Bad Debt Recovery Fees           | 100                     | 200                             | 538             | 269.0%         |
| Employee Relations               | 2,884                   | 2,000                           | -               | 0.0%           |
| Public Relations                 | 5,080                   | 6,185                           | 2,228           | 36.0%          |
| Lobbying Activity                | 7,562                   | 500                             | -               | 0.0%           |
| Ofc Bldg & Grnds Mntc/Util       | 89,500                  | 91,500                          | 24,570          | 26.9%          |
| Building Security                | -                       | -                               | -               | #DIV/0!        |
| Telephone/Ans Svc - Ofc          | 55,600                  | 58,500                          | 11,967          | 20.5%          |
| County Liens                     | 9,513                   | -                               | 12              | #DIV/0!        |
| Retiree Health Benefits          | -                       | 240,557                         | 53,913          | 22.4%          |
| JPIA Wellness Expense            | -                       | -                               | -               | #DIV/0!        |
| To/From Admin Expense            | (47,871)                | (54,479)                        | -               | 0.0%           |
| Unemployment Claims              | -                       | 25,000                          | (26)            | -0.1%          |
| Insurance (Property/Liability)   | 108,790                 | 95,000                          | 20,179          | 21.2%          |
| Insurance Claims                 | 500                     | -                               | -               | #DIV/0!        |
| Consultants - Financial          | 85,041                  | 40,300                          | 27,665          | 68.6%          |
| Consultants - Grants/Studies     | 8,323                   | 199,804                         | 5,544           | 2.8%           |
| Mandated Plans                   | 105,000                 | 328,399                         | -               | 0.0%           |
| Legal Fees                       | 279,500                 | 115,000                         | 19,132          | 16.6%          |
| Water Rights                     | 1,354                   | -                               | 39,392          | #DIV/0!        |
| Office Equipmnet Lease/Rental    | 48,119                  | -                               | 13,246          | #DIV/0!        |
| Transfer Out - Capital Projects  | -                       | 144,538                         | -               | 0.0%           |
| Transfer Out - Reserves          | -                       | 50,000                          | -               | 0.0%           |



**AMADOR WATER AGENCY**  
**Summary Operating Expenditures : FY 2020-21**  
**As of September 30, 2020**

| <b>Agency</b>                              | <b>Projected<br/>FY 2019-20</b> | <b>Adopted<br/>Budget<br/>FY 2020-21</b> | <b>As of 9/30/2020</b> | <b>Percent Budget</b> |
|--|---------------------------------|--|------------------------|-----------------------|
| <b>Total Services and Supplies</b>         | <b>3,239,734</b>                | <b>4,136,469</b>                         | <b>813,554</b>         | <b>19.7%</b>          |
| <b>Grand Total - Operations</b>            | <b>9,169,283</b>                | <b>10,489,374</b>                        | <b>2,078,164</b>       | <b>19.8%</b>          |
| <b>Fixed Assets</b>                        |                                 |  |                        |                       |
| Office Equipment                           | -                               | -  | -                      | #DIV/0!               |
| Shop Equipment                             | 16,999                          | -  | -                      | #DIV/0!               |
| Tools & Instruments                        | 8,553                           | -  | -                      | #DIV/0!               |
| Equipment/Vehicle Purchases                | 355                             | -  | -                      | #DIV/0!               |
| Projects                                   | -                               | -  | -                      |                       |
| To/From Fixed Assets                       | 84,192                          | -  | -                      | #DIV/0!               |
| <b>Total Fixed Assets</b>                  | <b>110,099</b>                  | <b>-</b>                                 | <b>-</b>               | <b>#DIV/0!</b>        |
| <b>Total Operations &amp; Fixed Assets</b> | <b>9,279,382</b>                | <b>10,489,374</b>                        | <b>2,078,164</b>       | <b>19.8%</b>          |