

AWA Shutdown / Tie-In Request Form

RETURN TO AWA ENGINEERING DEPARTMENT

Date: _____

AWA Inspector: _____

TO BE COMPLETED BY CONTRACTOR:

Note: Shutdowns and tie-ins will not be allowed on Mondays or Fridays, or on, before or after a holiday without special written approval from AWA Engineer. Submit request at least ten (10) business days in advance. Shutdowns/tie-ins shall be completed in accordance with Standard Design and Construction Specifications for Treated Water Systems section 5.8.5 or Standard Design and Construction Specifications for Wastewater Systems section 5.6.5, as applicable.

Project Name: _____

Contractor: _____

Proposed Date of Tie-In: _____

Start Time: _____

End Time: _____

Location of Tie-In: _____

Work To Be Performed:

Note: The Contractor shall provide all Lock-Out/Tag-Out components as required by Cal-OSHA regulation, Title 8, Section 3314. Prior to submitting this Request for Shutdown/Tie-In all required testing shall be completed, the tie-in location shall be verified for actual pipe location and size, and all material shall be on hand to accomplish the job. Excavation of the tie-in site(s) will be completed no less than 18 hours prior to shutdown, or shutdown will be terminated. I acknowledge that the foregoing requirements have been fulfilled.

By: _____ (Contractor)

TO BE COMPLETED BY AWA:

Any Conditions? YES NO

PROJECT JC#: _____

Shutdown Required? YES NO

Inspector: Do not accept this request unless testing, line location, and material requirements have been met.

System map attached with locations marked? YES

All material on hand to accomplish job? YES

All testing acceptably completed? YES

Tie-In location exposed? YES

	APPROVED	REJECTED	Signature	Date
Inspector	<input type="checkbox"/>	<input type="checkbox"/>		
AWA Engineer	<input type="checkbox"/>	<input type="checkbox"/>		
Operations	<input type="checkbox"/>	<input type="checkbox"/>		

Inspector Notes:

Reason for Disapproval/Conditions:
