

Section 4 Amador Water Agency Miscellaneous Fees

Amador Water Agency Miscellaneous Fees, adopted January 28, 2021 (AWA Ordinance 2021-01).

The following fee schedules shall be applicable to all Amador Water Agency Water and Wastewater Customers and Applicants.

UN-1 WATER CONNECTION FEE

The following fees shall be applicable to all Applicants requesting a new water service connection and must be paid prior to any work being done by the Agency:

(a) **Install Meter on Existing Service Connection**

<u>Meter Size</u>	<u>Fee</u>
5/8 Inch	\$ 585.00
3/4 Inch	610.00
1 Inch	720.00
1-1/2 Inch	1250.00
2 Inch	1650.00
Larger	Actual cost of installation as determined by the Agency

(b) **Install Meter and Service Connection**

Applicants whose request a water service connection that requires a mainline tap, installation of a meter box, meter and related appurtenances as determined by the Agency, will pay the actual costs of such installation based on an actual time and materials basis. The Applicant shall pay a deposit prior to any work being done by the Agency. Any amounts remaining after the work has been completed will be refunded to the Applicant. Any amount exceeding the amount of the deposit shall be paid by Applicant prior to water service being initiated.

Time and Materials Deposit.....\$5,000
(or more, depending on the complexity of the connection)

(c) **Special Conditions**

1. The service connection, meter boxes and meters shall remain the property of the Agency.
2. A meter must be installed at the same time the service connection is installed except in the case of accepted subdivisions.
3. In the event that the Applicant does not request the service connection and meter to be installed within two years after applying for and paying the appropriate charges, then the meter installation fee, less 10% for administrative costs, will be returned without interest and the application canceled.

UN-2 CREDIT DEPOSITS

For all residential and commercial service

Water Service Deposit \$100.00 per service

Wastewater Service Deposit\$100.00 per service

For all industrial service - an amount equal to twice the estimated monthly bill but not less than\$100.00

UN-3 CHARGES FOR OTHER SERVICES

(a) Start/ Stop Service

A water or wastewater service account with AWA may be opened either by calling the Customer Service Department at (209) 223-3018, completing the online application, or by coming in to the Administration Office at 12800 Ridge Rd, Sutter Creek CA. 95685 during business hours (8 a.m. to 4:30 p.m., Monday through Friday). There is a \$25.00 administrative fee to open new accounts. This fee is charged each time customer’s change addresses within the Agency’s service area. When customers call, apply online or come in to open a new account, the account must be put in that person’s name (a spouse/significant other/trustee may be added to the account if both Applicants sign the application) - customers may not establish accounts for another person.

Administrative Fee.....\$25.00

(b) Late Payment Penalties and Interest

Payments are due and payable upon presentation and become delinquent if not paid within 30 days after the due date. Any charges remaining unpaid shall accrue late payment penalties and interest as follows:

Late Payment Penalty \$10.00

(c) Fire Flow Testing- Requests for fire flow testing will be based on actual time and material basis required to perform such testing. Requester will be required to pay a \$500.00 deposit prior to any work being done by the Agency. Any amounts remaining after the work has been completed will be refunded to the requester. Any amount exceeding the amount of the deposit shall be paid to the Agency by the requester.

(d) Meter Testing - the following fee will be added to the customer’s account should the customer request their meter be tested for accuracy. Should the meter be found, upon test, to register more than 5% fast under conditions of normal operation, the fee will be returned to the customer.

<u>Meter Size</u>	<u>Fee</u>
5/8", 3/4", or 1".....	\$40.00
Larger than 1"	Time and Materials

Customer Owned Hydrant Meter Testing\$50.00
Must be tested no more than three (3) weeks prior to use

(e) Service Call - The following fees are applicable to re-inspect and/or verify to determine compliance with Agency rules and regulations for special inspections such as grease traps, septic tanks, and/or other miscellaneous customer inquiries:

Between 8:00 am and 4:30 pm
Monday through Friday \$75.00

On-Call hours Monday-Friday after 4:30 pm
and/or Saturday, Sunday or Holiday \$140.00

Site Inspection to verify service \$50.00

(f) Service Reconnection Fee – The following fees are applicable if Agency personnel turn service off or on at the customer’s request, restore service discontinued for cause:

Monday-Friday 8:00 a.m. – 4:30 p.m. \$ 50.00

On-Call hours Monday-Friday after 4:30 p.m.
and/or Saturday, Sunday or Holiday \$150.00

(g) Special Conditions

1. The Agency reserves the right to refuse to turn water service off/on between 10:00 pm and 8:00 am unless a bonafide emergency can be established.
2. No water service will be turned off/on at the meter by anyone other than Agency Personnel.
3. The service call fee shall be charged to the customer's account, or, at the discretion of the Agency, be required to be paid by the customer prior to service being rendered.

Notification of Intent to Disconnect Service - The following charge shall be added to the customer's account each time the Agency is required to place a door hanger at the customer's service location of the Agency's intent to turn off water service for nonpayment of charges:

Notification Fee \$15.00

(h) Lock Replacement Fee – A lock replacement fee will be added to an account if a service lock is damaged or removed

Lock Replacement Fee \$25.00

(i) Returned Check Fee - The following charge shall be added to the customer's account for each check tendered as payment that is returned unpaid to the Agency by its financial institution:

Returned Check Fee \$25.00

(j) Special Conditions

The Agency reserves the right to report any person whose check is returned unpaid to the Amador County District Attorney for disposition. In the event of reoccurrence of returned checks, the Agency reserves the right to refuse checks as the form of payment from said customer.

(k) Obstructed Meter - Subsequent to the Agency's initial notification to a customer to remove any object(s) obstructing the Agency's water meter, the following charge shall be added to the customer's account each time Agency personnel thereafter are dispatched to verify such removal:

Obstructed Meter Fee \$25.00

(l) Meter Resetting - When service is disconnected for any reason, the following charge shall be added to the customer's account for resetting a meter that was removed after discontinuance of service for cause:

Meter Resetting Fee \$140.00

(m) Temporary Service through a Fire Hydrant - Temporary/construction water service may be available at a time and location selected by the Agency. In addition to paying for water used and billed under the appropriate rate schedule below, a hydrant meter deposit is required in advance to cover the cost of any damage or replacement of the meter. Meters are inspected by Agency staff upon checkout and return for proper working order. \$30.00 of the deposit is not refundable. Spanner Wrenches are also available and require a \$30.00 deposit (Please refer to Water Code Section 2.49(e) for use of Spanner Wrench. Meter Reads are to be reported to the Agency by the 25th of each month. If the meter reads are not provided within the specified time frame, a penalty will be assessed to the construction water account.

Hydrant Meter

- Temporary Hydrant Service Deposit \$ 1,530.00
(\$30 non-refundable)
- Spanner Wrench Deposit \$30.00
- Monthly Service Fee \$30.00
- Late Fee for Non-Reporting-first offense \$25.00
- Late Fee for Non-Reporting-second offense \$50.00
- Late Fee for Non-Reporting- third offense \$100.00
- Reporting Fee will remain \$100.00 per month for each month following the third offense
- Commodity Charge- Treated Water- See Current Rate Schedule
- Commodity Charge -Untreated Water- See Current Rate Schedule

*Please note that the \$30.00 monthly fee will continue to be charged until such time as the hydrant meter and spanner wrench is returned Monthly fees will be prorated if discontinuance occurs during a monthly billing cycle.

(n) Annexation/Detachment Requests - Property owners wishing to annex or detach from a Water Agency Improvement District shall be financially responsible for costs incurred in processing such a request. The following fee is not refundable:

Annexation/Detachment Fee \$450.00

(o) Backflow Prevention Device Inspections - The following fee shall be charged if the Agency inspects a privately owned backflow prevention device:

Backflow Prevention Assembly Test	\$100.00 up to 2”
	\$150.00 greater than 2”

(p) Public Records Request Fee Schedule - The following fee shall be charged for Copies of an Identifiable Public Record or Certified Copy of Such Record:

Black and White 8 ½ x 11:	\$0.10/page
Black and White 11 x 14:	0.14/page
Black and White 11 x 17:	0.20/page
Color 8 ½ x 11:	0.45/page
Color 11 x 14:	0.70/page
Color 11 x 17:	0.99/page
Digital copy of documents to CD:	2.50/each
Digital copy of documents to DVD:	5.00/each
Digital copy of documents to USB flash/thumb drive.....	current retail cost

In order to protect the Agency’s network, personal devices will not be used to transfer data requested by a member of the public.

Engineering Maps

C, D & E size	\$3.00/page
11 x 17 (B size)	0.20/page

Any map larger than the above or printed in color will be charged at \$11.00/sq. ft
Any copy or reproduction completed by an outside service will be charged actual costs incurred

Agendas:

Regular Board Meeting and Special Agendas on Annual Basis:

Mailed:	\$12.00/year
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E-mailed:	no charge
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Minutes:

Approved Regular and Special Meeting Minutes (if mailed, will include regular meeting agendas)

Mailed: \$25.00/year
E-mailed: no charge

Regular Board Meeting Agenda Packets

Annual Basis – Packet available at the Office \$100.00/year
Annual Basis – Mailed \$150.00/year
Individual Board Meeting Basis-Packet available at the Office \$ 5.00/packet
E-mailed: no charge

UN-4 CAPACITY FEE EQUIVALENTS

- (a) Water Meters Larger than the basic 5/8 Inch (400 gpd)=1.0:
The following ratios will apply:

<u>Meter Size</u>	<u>Ratio to Basic Charge (flow:EDU)</u>
3/4 Inch	30 gpm/ 600 gpd = 1.5
1 Inch	50 gpm/ 1000 gpd = 2.5
1-1/2 Inch	100 gpm/ 2000 gpd = 5.0
2 Inch	160 gpm/ 3200 gpd = 8.0
3 Inch	300 gpm/ 6400 gpd = 16.0
4 Inch	500 gpm/ 10000 gpd = 25.0
6 Inch	1,000 gpm/ 20000 gpd = 50.0
8 Inch	1,800 gpm/ 36000 gpd = 90.0
10 Inch	2,900 gpm/ 58000 gpd = 145.0
12 Inch	4,300 gpm/ 86000 gpd = 215.0

- (b) Multiple Dwelling Units:

The Capacity Fee for a condominium, townhouse, apartment or similar type multiple dwelling unit shall be a percentage of the appropriate Capacity Fee applicable to a customer using a single EDU, depending on the number of bedrooms per unit. The percentages are:

<u>Bedrooms Per Unit</u>	<u>Percentage</u>
3 or More	100%
2	90%
1	80%

(c) Manufactured Home Parks:

The Capacity Fee for manufactured homes in a manufactured home park shall be a percentage of the appropriate Capacity Fee applicable to a customer using a 5/8 inch meter, depending on the number of manufactured homes per acre. The percentages are:

<u>Dwelling Units per Acre</u>	<u>Percentage</u>
1 - 4	100%
5 - 6	90%
7 - 8	80%
9 or more	70%

UN-5 SEWER PLAN REVIEW & INSPECTION FEE

The following fee shall be applicable when a person applies for wastewater service or a construction permit. The Applicant shall pay to the Agency an application/inspection fee per application for wastewater/sewer systems. The Agency shall not accept an application until it receives the application/inspection fee. The fee is intended to cover the cost of plan review, and up to two (2) field inspections for the proposed construction and all administrative costs incurred in processing the application.

Additional plan reviews or inspections beyond the amount listed above shall be on a time and materials basis. AWA may request a deposit to cover these additional costs.

Sewer Inspection Fee: Residential	\$350
Sewer Inspection Fee: Commercial/Industrial	\$750
Sewer Inspection Fee: STEP or STEF connection.....	\$750

UN-6 ENGINEERING SERVICES AND FEES

The following deposit shall be required when an Applicant (or Developer, in this section) seeks water or wastewater service or a construction permit for commercial business or development. The Applicant shall pay to the Agency a deposit for anticipated work relating to the project which may include plan review, engineering, project management, and inspections, among other services. The Applicant will be billed all actual costs incurred by the Agency for work on the Project, which shall be paid by the Applicant within 30 days of invoice. The deposit shall be held in reserve and not used against actual costs incurred by the Agency, unless the Applicant is in arrears on billings in excess of sixty days. If the deposit is used to pay the outstanding bills, all work shall cease on the Project and shall not resume until the costs have been paid and the initial deposit amount is replenished. Unused deposited funds will be refunded to the Applicant when no further Agency work on the Project is anticipated.

Determination of Water Availability	\$500
Commercial/Industrial Deposit (single connection & parcel)....	\$1,500
Developer Deposit	\$5,000