

Watershed & Regional Collaboration Committee of Amador Water Agency

Directors Peters and Farrington

April 25, 2023 1:00 p.m.

12800 Ridge Road and Zoom

Public Notice: Members of the public will have the opportunity to directly address the Committee on any item listed on the Agenda below before or during consideration of that item.

This meeting will be conducted both in person and by Zoom. Members of the public may participate in the meeting either in person or by using the dial in information below:

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Meeting ID: 882 5544 1663

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1. CALL TO ORDER

2. PUBLIC COMMENT

3. ICARP WORKPLAN

Discussion and Committee input to staff regarding the outreach aspects of the ICARP grant application workplan.

4. AWA PARTICIPATION IN PINE GROVE CSD CONSOLIDATION FEASIBILITY STUDY

Discussion and input to staff. Staff will report on a meeting with study participants being conducted on April 24th.

5. HOUSING ELEMENT TALKING POINTS

Discussion and direction to staff on further development. Materials will be presented at the meeting.

6. MANAGER REPORT

7. ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, then please contact Karen Gish at (209) 257-5234. Requests must be made as early as possible, and at least two-full business days before the start of the meeting.

STAFF REPORT

ICARP WORKPLAN

Recommended Action:

Discuss and provide Committee input regarding the outreach aspects of the ICARP grant application workplan.

Background:

A planning grant application for the Integrated Climate Adaptation and Resiliency Program has been submitted to the Office of Planning and Research for work related to improving water treatment capacity. Grant awards could be announced by the end of May. The work plan and schedule in the grant application is attached.

The grant would fund planning work related to potential consolidation of the Tanner and lone Water Treatment Plants into one new Regional WTP, as well as the potential consolidation of several small community water systems in Amador County into the Agency's system. The State Water Resources Control Board maintains a list of community water systems deemed failing or at risk of failing according to an extensive list of criteria.

State programs to implement the human right to water include several funding sources that may support aspects of a Regional WTP project, including this planning grant. A significant part of the work plan for the ICARP grant application is to develop a partnership among various agencies in the County to engage potential consolidating systems to determine interest and current and planned capacity needs. This information will then be included in design criteria for a Regional WTP. The outreach and engagement tasks in the work plan are highlighted.

Staff developed the workplan with integral assistance from Stantec, who we envision also being involved in the grant funded work. The Committee may have comments and input regarding the work plan and how it could be improved or expanded upon.

Fiscal Impact:

If the grant is awarded, eligible work will be grant funded. There will be no match requirement. The Committee should discuss the possibility of implementing the same or a modified workplan by other means if no grant is awarded.

Prepared by: Larry McKenney, General Manager

Work Plan

Instructions:
 1. Fill out the rows and columns with the requested information.
 2. All required activities must be addressed in this workplan. The workplan is a set of capacity building strategies that align with program objectives and collectively work to achieve the project vision.
 3. For the eligible activities listed in the Guidelines, applicants must develop at least one strategy that includes a description of tasks and subtasks, timeline for completion of key tasks and deliverables, and members involved in implementing each task and subtask.
 4. The workplan should provide a sufficient description of tasks to provide reviewers with an understanding of how specific tasks advance project objectives and goals.
 5. Applicants are not limited to 5 strategies as exemplified in this workplan - include more strategies as needed.
 6. To view an example go to tab #5 "Example Work Plan"

Proposal Name:	Amador County Water Adaptation Through Consolidation Strategy
Lead Applicant:	Amador Water Agency
Project Description: (500 character limit)	Amador Water Agency and its co-applicants seek to establish a partnership that evaluates water vulnerabilities and develops a widely supported Strategy for Water Adaptation Through Consolidation. The Strategy will outline a plan for replacing two old, inadequate water treatment plants with one central plant that will equitably provide safe, affordable, reliable service to vulnerable and tribal communities.
Character Count	409

Task 1: Project Management

Subtask	Description <i>Include detail of activities or deliverables</i>	Deliverables / Milestones <i>Major outcomes and/or metrics used to demonstrate success</i>	Timeline <i>No later than January 31, 2026</i>	Partners Involved <i>If the partners are not identified include future plans to engage</i>	APGP Eligible Activities Addressed
Quarterly Reporting	Quarterly reporting to OPR to submit with invoices	Quarterly reports	9/1/2023 - 1/31/2026	AWA	Program Administration
Quarterly Invoicing	Compiling invoices, supporting documentation, and reporting materials from partners and submittal to OPR	Quarterly invoices	9/1/2023 - 1/31/2026	AWA	Program Administration
Program meetings and workshop attendance	Participations in program meetings and workshops, including regular check-in meetings.	Attendance at meetings, meeting notes	6/1/2023 - 1/31/2026	AWA	Program Administration

Task 2: Advisory Committee & Community Engagement

Subtask	Description <i>Include detail of activities or deliverables</i>	Deliverables / Milestones <i>Major outcomes and/or metrics used to demonstrate success</i>	Timeline <i>No later than January 31, 2026</i>	Partners Involved <i>If the partners are not identified include future plans to engage</i>	APGP Eligible Activities Addressed
Community Engagement Plan	Drafting of Community Engagement Plan and finalization after review by Advisory Committee in 7/15 meeting	Community Engagement Plan	1.5 months 6/15/2023 - 7/31/2023	AWA, City of Plymouth, City of Sutter Creek, City of Jackson	Phase 1
Equity Evaluation	Evaluation to ensure that all communities impacted by the consolidation are participating in the process	Input into Community Engagement Plan	One month 6/15/2023 - 7/15/2023	AWA, City of Plymouth, City of Sutter Creek, City of Jackson	Phase 2
Advisory Committee invitations and charter	Development of a charter for the Advisory Committee and inviting members	Committee charter	One month 6/15/2023 - 7/15/2023	AWA, City of Plymouth, City of Sutter Creek, City of Jackson	Phase 1
Direct Engagement with Communities and Formation of Partnership	Facilitation of up to four meetings with each community considering consolidation, as each community may require multiple meetings with different stakeholders	Meeting notes, participant lists, and letters of commitment to consolidate from communities to support dialog with State Water Board	Six months 8/1/2023 - 12/31/2023	AWA, City of Plymouth, City of Sutter Creek, City of Jackson	Phase 2

Seven (7) bi-monthly Advisory Committee meetings	Every two months for twelve months, starting in July 2023 and ending in July 2024, hold meetings with the Advisory Committee. <i>Seven meetings total</i>	Meeting minutes, participant lists, and adopted final Strategy	Twelve months 7/15/2023 - 7/15/2024	AWA, City of Plymouth, City of Sutter Creek, City of Jackson	Phase 1	
Direct Engagement with DDW	Facilitation of monthly meetings between the State Water Board Department of Drinking Water, including DDW attendance at some Committee meetings	Meeting notes, participant list	Ten months 6/15/2023 - 4/30/2024	AWA	Phase 2	
Task 3: Development of Amador County Strategy for Water Adaptation Through Consolidation						
Subtask	Description <i>Include detail of activities or deliverables</i>	Deliverables / Milestones <i>Major outcomes and/or metrics used to demonstrate success</i>	Timeline <i>No later than January 31, 2026</i>	Partners Involved <i>If the partners are not identified include future plans to engage</i>	APGP Eligible Activities Addressed	
Infrastructure Needs Evaluation and Alternatives Analysis	Evaluation of where new water infrastructure would be needed and who the system can physically reach to connect communities to the new consolidated facility	Results summary slide deck or fact sheet for reporting back to communities and Advisory Committee, input into final Strategy.	Six months 6/15/2023 - 12/15/2023	AWA	Phase 2	
Water Needs Evaluation	Evaluation of water demand for calculation of consolidated water facility capacity	Results summary slide deck or fact sheet for reporting back to communities and Advisory Committee, input into final Strategy.	Six months 11/15/2023 - 5/15/2024	AWA, City of Plymouth, City of Sutter Creek, City of Jackson	Phase 2	
Drafting and Finalization of Strategy	Drafting of Strategy, and finalization after final meetings with communities, Advisory Committee, and DDW	Draft and Final Amador County Strategy for Water Adaptation through Consolidation	Draft: 6/15/2024 Final: 7/15/2024 Final review & recommendation by Committee: 7/15/2024	AWA, City of Plymouth, City of Sutter Creek, City of Jackson	Phase 3	
Task 4: Fund Seeking						
Subtask	Description <i>Include detail of activities or deliverables</i>	Deliverables / Milestones <i>Major outcomes and/or metrics used to demonstrate success</i>	Timeline <i>No later than January 31, 2026</i>	Partners Involved <i>If the partners are not identified include future plans to engage</i>	APGP Eligible Activities Addressed	
Engagement with DFA	Engagement with State Water Board DFA to partially fund the design and construction of the consolidated facility using SAFER funds	January 2024 meeting with DFA to begin discussions about state investment in consolidation, DFA commitment of funds	1/1/2024 - 4/30/2024	AWA, City of Plymouth, City of Sutter Creek, City of Jackson	Phase 4	
Funding Plan to Fill Funding Gap after DFA	After engagement with DFA, a funding plan will be developed to address any funding gaps that remain	Written funding plan	5/15/2024 - 7/15/2024	AWA	Phase 1	
WIFIA Loan Letter of Interest and Application and/or FEMA HMGP NOI and Application and/or FEMA Public Assistance support	Timing of WIFIA application is dependent on funds available from SAFER. Based on funding plan, AWA will submit a WIFIA Letter of Interest, submit a WIFIA application, and conduct credit negotiations with the EPA to request a master credit agreement for the consolidated facility. FEMA HMGP and/or Public Assistance through the FEMA HMA program may also be pursued, based on the funding plan. WIFIA requires a \$25,000 application fee if the population served is <25,000 people (otherwise is \$100,000).	Grant/loan application and other associated deliverables (letters of intent, notices of intent, public assistance documentation and guidance)	Timing to be determined based on funding plan and federal disaster declarations. 8/1/2024 - 12/31/2025	AWA	Phase 4	

DWSRF Construction Loan Application - based on funding plan	Need for this task to be determined based on funding plan. If identified in plan, AWA will submit a DWSRF construction loan application to State Water Board no later than 12/31/2025 for inclusion on the 2026 Fundable List in the Intended Use Plan	Drinking Water SRF construction loan application, inclusion of project on DWSRF 2026 Fundable List	Timing to be determined based on funding plan. 8/1/2024 - 12/31/2025	AWA	Phase 4
Peer to Peer learning: Pathways Towards Funding and Implementing Adaptation	Participation in OPR Post-Award APGP Activity on Pathways Towards Funding and Implementing Adaptation	Participation in meetings	6/1/2023 - 12/31/2025	AWA, City of Plymouth, City of Sutter Creek, City of Jackson	Phase 1
Task 5: Evaluation Activities and Knowledge Exchange					
Subtask	Description <i>Include detail of activities or deliverables</i>	Deliverables / Milestones <i>Major outcomes and/or metrics used to demonstrate success</i>	Timeline <i>No later than January 31, 2026</i>	Partners Involved <i>If the partners are not identified include future plans to engage</i>	APGP Eligible Activities Addressed
Evaluation Plan, Development and Implimentation	Develop an evaluation plan for the overall project to identify metrics that can represent project success. Collect and report out metrics.	Inputs into progress reporting	9/1/2023 - 12/31/2025	AWA, City of Plymouth, City of Sutter Creek, City of Jackson	Phase 4
Progress Reporting	Development of a mid-term progress report after the first half of the grant term and a final progress report at the end of the grant term	Report submitted to partners and OPR at midterm and end of grant period	10/1/2024 - 12/31/2025	AWA	Program Administration
Project Case Study	Development of a case study for submission to OPR	Case study submitted to OPR at end of grant period	2/15/2024 - 5/15/2024	AWA	Program Administration
Peer to Peer Learning and Knowledge Exchange	Participation in post-award peer-to-peer learning sessions hosted by OPR	Participation in meetings, sharing of lessons with peers, and informing stakeholders of lessons learned	6/1/2023 - 1/31/2026	AWA, City of Plymouth, City of Sutter Creek, City of Jackson	Phase 1